



CITY OF ANAHUAC

Cheryl Sanders, Mayor

Charlie Henry, Position 1, Mayor Pro Tem
Janice Jircik, Position 2
Sean Perry, Position 3

Deidre Crews, Position 4
Danny Thompson, Position 5

City of Anahuac Agenda
Regular Meeting @ 6:30 p.m.
Monday, April 9, 2018

Council Chambers
City Hall, 501 Miller Street, Anahuac, TX 77514

CALL TO ORDER

INVOCATION AND PLEDGE

U. S. FLAG

Texas Flag: Honor the Texas Flag. I pledge allegiance to thee, Texas, one state, under God, one, and indivisible.

REGULAR MEETING

1. Comments from Audience – Speakers must sign in with the City Secretary to speak. There is a 3 minute time limit. At this time, any person with business before the Council not scheduled on the agenda may speak to Council. No formal action can be taken on these items at this meeting
2. Consideration and possible action on City Water Plant Project, City Sewer Projects, CDBG Project NO. 7216009, and TWDB Projects and related engineering matters, including but not limited to the following:
 - a. Engineer status report on Contract A – water treatment plant rehabilitation
 - b. Engineer status report on Contract B – raw water pond and transmission line
 - c. Update on the CDBG project # 7216009
 - d. Change Order 1 for the CDBG Project #7216009
 - e. Pay Request # 3 for CDBG Project # 7216009 in the amount of \$50,762.70
 - f. Pay Request # 4 for CDBG Project # 7216009 in the amount of \$30,034.40
 - g. Certificate of Construction Completion (COCC) for the CDBG Project # 7216009
 - h. Update on the TWDB project
3. Consideration and possible action on citizen agenda request:
 - a. **Mary Tims** – Requesting an adjustment to the sewer portion of her water bill due to a leak. If approved the credit would be for \$176.77.
 - b. **Jose Yanaz** – Requesting an adjustment to the sewer portion of his water bill due to a leak. If approved the credit would be for \$32.67
 - c. **F. W. Fontenot** – Requesting an adjustment to the sewer portion of his water bill due to a leak. If approved the credit would be for \$208.91
 - d. **Holly Nelson** – Requesting a 2 day grace period each month to pay her bill
 - e. **Ethelyn L. Ricks** – Requesting a variance on FEMA trailer

4. Consideration and possible action on Section 51.025 – Sewage nonuse adjustment and 51.019 – Setting meters, including prior leaks, and credits for leaks.
5. Consideration and possible action on declaring the following items as surplus:
 - a. John Deere Tractor
 - b. Scarp metal at the water plant
6. Consideration and possible action on fire hydrant inspection report and repair.
7. Consideration and possible action on sealed bids for Engineering Services for Hurricane Harvey.
8. Consideration and possible action on interlocal agreement with the Chambers County Sheriff's Department to enforce Code Compliance Ordinances.
9. Consideration and possible action on the following RFP's:
 - a. Request for Proposal for Janitorial Services for City Hall
 - b. Request for Proposal for Bookkeeping/Accounting Services
10. Consideration and possible action on being a sponsor or giving a donation to the Chambers County Child Welfare Board.
11. Consideration and possible action on staying with TWIA for wind insurance or switching to Weston Insurance Company.
12. Convene into closed session.
 - a. Pursuant to Open Meetings Act, Chapter 551, Section 551.071 of the Texas Government Code – Consultations with Attorney; regarding pending/possible Litigation.
 - b. Pursuant to Open Meetings Act, Chapter 551, Section 551.074 of the Texas Government Code – for deliberation regarding personnel matters to discuss the employment, evaluation, reassignment, duties, discipline, or dismissal of Assistant City Secretary Kaitlin Broussard Sanders.
 - c. Pursuant to Open Meetings Act, Chapter 551, Section 551.074 of the Texas Government Code – for deliberation regarding personnel matters to discuss the employment, evaluation, reassignment, duties, discipline, or dismissal of General Maintenance Employee David Williams
 - d. Pursuant to Open Meetings Act, Chapter 551, Section 551.074 of the Texas Government Code – for deliberation regarding personnel matters to discuss the employment, evaluation, reassignment, duties, discipline, or dismissal of City Administrator, Public Works Director, Code Enforcement, and General Maintenance Positions.
13. Reconvene into open session, and take any action, if necessary, on closed session items.
14. Consent Agenda
Approved by on motion with no discussion
 - a. Accounts payables
 - b. Bookkeepers Reports from April 2018
 - c. Approval of minutes from March 8, 2018, March 12, 2018 and March 19, 2018
 - d. Ordinance No. 2018-04-01 – **AN ORDINANCE OF THE CITY OF ANAHUAC, TEXAS AUTHORIZING PARTICIPATION WITH OTHER ENTERGY SERVICE AREA CITIES.**
 - e. Certification of Unopposed Candidates for the May 5, 2018 General Election
 - f. Ordinance No. 2018-04-01 – **AN ORDINANCE DECLARING UNOPPOSED CANDIDATES IN THE MAY 05, 2018 GENERAL ELECTION**
15. Consideration and possible action on department reports.
 - a. Mayor (Verbal)

- b. Council Members (Verbal)
- c. City Attorney
- d. City Secretary (Written)
 - Check register
 - Fuel Report
- e. Utility Billing (Written)
 - Utility Account History Report
 - Water Purchase and Sales Report
- f. Code Enforcement (Written)
 - Code Enforcement Report

16. Adjournment

"The City Council for the City of Anahuac, Texas reserves the right to adjourn into Closed Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney); 551.072 (Deliberation about Real Property); 551.073 (Deliberation about gifts and donation); 551.074 (Personnel Matters); 551.076 (Deliberation about Security Devices); and 551.087 (Economic Development)."

REASONABLE ACCOMMODATION FOR THE DISABLED ATTENDING THIS MEETING WILL BE AVAILABLE; DISABLED PERSONS IN NEED OF SPECIAL ASSISTANCE AT THE MEETING SHOULD CONTACT THE CITY SECRETARY AT (409) 267-6681.

I, Julie Harvill, City Secretary, do hereby certify that a copy of the April 9, 2018 City Council Agenda was posted to the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.anahuac.us, in compliance with Chapter 551, Texas Government Code by 4:00 PM on April 6, 2018.


Julie Harvill, City Secretary

Removed By: _____ Removed On: _____