



CITY OF ANAHUAC

Cheryl Sanders, Mayor

Charlie Henry, Position 1, Mayor Pro Tem
Janice Jircik, Position 2
Sean Perry, Position 3

Deidre Crews, Position 4
Danny Thompson, Position 5

City of Anahuac Agenda
Regular Meeting @ 6:30 p.m.
Monday, June 11, 2018
Council Chambers
City Hall, 501 Miller Street, Anahuac, TX 77514

CALL TO ORDER

INVOCATION AND PLEDGE

U. S. FLAG

Texas Flag: Honor the Texas Flag. I pledge allegiance to thee, Texas, one state, under God, one, and indivisible.

REGULAR MEETING

1. Comments from Audience – Speakers must sign in with the City Secretary to speak. There is a 3 minute time limit. At this time, any person with business before the Council not scheduled on the agenda may speak to Council. No formal action can be taken on these items at this meeting
2. Consideration and possible action on approving the final audit report for fiscal year 2017.
3. Consideration and possible action on City Water Plant Project, City Sewer Projects, and TWDB Projects and related engineering matters, including but not limited to the following:
 - a. Engineer status report on Contract A – water treatment plant rehabilitation
 - b. Approval of the Certificate of Construction Completion for Contract A – Water Treatment Plant Rehabilitation
 - c. Approval of the final payment request and release of retainage for Contract A – Water Treat Plant Rehabilitation
 - d. Engineer status report on Contract B – raw water pond and transmission line
 - e. Approval of the Certificate of Construction Completion for Contract B – Raw Water Pond and Transmission line
 - f. Approval of final payment request and release of retainage for Contract B – Raw Water Pond and Transmission line
 - g. Approval of the agreement for Professional Services with LJA Engineering for flood and other related projects pursuant to the recent selection of LJA by the City
 - h. Approval of work authorization for engineer and architect for services for City hall

- i. Update on the TWDB project (CWSRF & DWSRF)
4. Consideration and possible action on citizen agenda request:
 - a. **Marvin Kelley** – Requesting an adjustment off his sewer portion of his bill, due to water leak.
 - b. **Judy Staner** – Discuss the City's dog pound (Mayor will discuss on #5)
 - c. **Bobbie Zigler** – Request a variance for her FEMA RV
5. Consideration and possible action on the City's dog kennels.
6. Consideration and possible action on awarding the following RFP's:
 - a. Request for Proposal for Janitorial Services for City Hall
7. Consideration and possible action on mowing and upkeep of alleyways, ditches, and easements.
8. Consideration and possible action on the following budget items:
 - a. Approving the budget calendar for 2018-2019
 - b. Discussion and review of the 2018-2019 budget
 - c. Holiday schedule for 2018-2019
 - d. Organization Chart for 218-2019
9. Consideration and possible action on approving additional classes for City Secretary to attend for her certification program.
10. Convene into closed session.
 - a. Pursuant to Open Meetings Act, Chapter 551, Section 551.071 of the Texas Government Code – Consultations with Attorney; regarding pending/possible Litigation.
 - b. Pursuant to Open Meetings Act, Chapter 551, Section 551.074 of the Texas Government Code – for deliberation regarding personnel matters to discuss the employment, evaluation, reassignment, duties, discipline, or dismissal of City Administrator.
 - c. Pursuant to Open Meetings Act, Chapter 551, Section 551.074 of the Texas Government Code – for deliberation regarding personnel matters to discuss the employment, evaluation, reassignment, duties, discipline, or dismissal of Noemi Valencia – Code Enforcement Official.
11. Reconvene into open session, and take any action, if necessary, on closed session items.
12. Consent Agenda
Approved by on motion with no discussion
 - a. Accounts payables
 - b. Bookkeepers Reports from June 2018
 - c. Approval of minutes from May 22, 2018, June 1, 2018
 - d. Ordinance No. 2018-06-01 – **AN ORDINANCE AUTHORIZING THE SUSPENSION OF THE EFFECTIVE DATE FOR AN ADDITIONAL NINETY (90) DAYS BEYOND THE JUNE 19, 2018, EFFECTIVE DATE PROPOSED BY ENTERGY.**
13. Consideration and possible action on department reports.
 - a. Mayor (Verbal)
 - b. Council Members (Verbal)
 - c. City Attorney
 - d. City Secretary (Written)
 - Check register
 - Fuel Report
 - e. Utility Billing (Written)
 - Utility Account History Report

- Water Purchase and Sales Report
- f. Code Enforcement (Written)
 - Code Enforcement Report

14. Adjournment

"The City Council for the City of Anahuac, Texas reserves the right to adjourn into Closed Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney); 551.072 (Deliberation about Real Property); 551.073 (Deliberation about gifts and donation); 551.074 (Personnel Matters); 551.076 (Deliberation about Security Devices); and 551.087 (Economic Development)."

REASONABLE ACCOMMODATION FOR THE DISABLED ATTENDING THIS MEETING WILL BE AVAILABLE; DISABLED PERSONS IN NEED OF SPECIAL ASSISTANCE AT THE MEETING SHOULD CONTACT THE CITY SECRETARY AT (409) 267-6681.

I, Julie Harvill, City Secretary, do hereby certify that a copy of the June 11, 2018 City Council Agenda was posted to the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.anahuac.us, in compliance with Chapter 551, Texas Government Code by 4:00 PM on June 8, 2018.


Julie Harvill, City Secretary

Removed By: _____ Removed On: _____