

REGULAR MEETING  
MONDAY, APRIL 14, 2014  
6:30 p.m.

A Regular Meeting of the Anahuac City Council was held in the Council Chambers of Anahuac City Hall located at 501 Miller Street, Anahuac, Texas on Monday, April 14, 2014 at the above noted time.

There were present:

Cheryl Sanders	Mayor
Linda Palmer	Aldерwoman
Hall Whitley	Alderman
Danny Thompson	Alderman
Richard Ferguson	City Attorney
Deck Shaver	City Administrator
Julie Harvill	City Secretary
Dan Irby	Public Works Director

Those not present:

Miguel Anderson	Mayor Pro Tem
Amanda Hornsby-Abshier	Aldерwoman
Richard Baker	City Attorney

Guests:

Dayna Haynes	The Progress
Pedro Diaz	Citizen
Jeff Leavins	Engineering, Carroll & Blackman
Keith Zotzky	Engineering, Carroll & Blackman

### Regular Meeting

Mayor Sanders called the regular meeting to order at 6:42 p.m. Alderman Whitley led the invocation and Aldерwoman Palmer led the pledges.

Mayor Sanders moved to item 1 comments from the audience, Mayor Sanders asked City Secretary if anyone signed up to speak before council, City Secretary informed Mayor no one had signed up to speak.

Mayor Sanders moved to item 2 discussion and possible action on citizen's agenda request:

- a. **Brenda Haley** – Requesting an adjustment be done to her sewer portion for her February bill, due a water leak. A motion to credit her account \$58.20 was made by Alderman Whitley. The motion was seconded by Alderman Thompson, all were in favor and the motion carried.
- b. **Cory Brown** – Asking for refund on usage fees, sewer, garbage, and reconnect fees due to the account being closed out. City staff informed council that the Mr. Brown did not notify the City to close the account. A motion to deny the request for credit was made by Alderman Whitley. The motion was seconded by Aldерwoman Palmer, all were in favor and the motion carried.
- c. **Pedro Diaz** - Requesting an adjustment be done to his sewer portion of his bill due to a water leak. A motion to credit his account \$249.39 was made by Alderman Thompson. The motion was seconded by Alderman Whitley, all were in favor and the motion carried.

Mayor Sanders moved to item 3 discussion and possible action on water line construction project and related matters with Carroll & Blackman Engineers. Jeff Leavins informed Mayor and Council there had been some changes made to the map of streets needing water lines replaced due to some streets already

being replaced. They took the linear foot of those streets and applied it to other streets needing repaired in order for the City to get more streets repaired, he informed Mayor and Council that they would be going out for bid on the construction of the water line replacement before the City's next council meeting. Mr. Leavins gave the Mayor and Council an update on the water plant project and also let them know he was doing a study of our sewer system. Mr. Leavins things were on schedule for the water plant and informed council that the City might have to start looking at building a bigger sewer plant. A motion to approving Carroll & Blackman to go out for bid on the construction of new water lines was made by Alderman Thompson. A motion was seconded by Alderman Whitley, all were in favor and the motion carried.

Mayor Sanders moved to item 13 discussion and possible action on City growth, land use, and planning. City Administrator Shaver informed Council that a comprehensive plan had been done in 2003 by Public Management; it is a good start but would need to be updated. He has contacted Lee College to see if they would be able to assist the City in updating the plan. Mr. Shaver informed council and requested council allow him to continue seeking assistance and to bring it back to council when he had received more information. This item was information only, no action taken.

Mayor Sanders moved to item 12 discussion and possible action on Ordinance # 2014-04-04; **AN ORDINANCE OF THE CITY OF ANAHUAC, TEXAS REGARDING THE PLACING AND LOCATION OF RECREATIONAL VEHICLE PARKS TO BE LOCATED WITHIN THE CITY OF ANAHUAC; PROVIDING FOR AN EFFECTIVE DATE.** A motion to approve the ordinance with the option of amending the ordinance at a later date was made by Alderwoman Palmer. The motion was not seconded, the motion did not carry.

Mayor Sanders moved to item 4 discussion and possible action on bookkeeping services. A motion to approve the monthly bookkeeping services agreement sent to the City from Mark M Burton with the changes of the Accountant doing the bank reconciliations, and with the rate being a maximum of 10 hours per month with a fee of \$1200.00 was made by Alderman Thompson. The motion was seconded by Alderwoman Palmer, all were in favor and the motion carried.

Mayor Sanders moved to item 5 discussion and possible action on the March 2014 bookkeepers report. A motion to approve the bookkeepers with the changes made found by City Administrator Shaver and City Secretary Harvill was made by Alderwoman Palmer. The motion was seconded by Alderman Whitley, all were in favor and the motion carried.

Mayor Sanders moved to item 6 discussion and possible action on setting date for meeting to provide Official Statement, Oath of Office, Canvass Meeting, and to issue Certificate of Election. A motion to have the meeting on May 13, 2014 at 6:30 p.m. was made by Alderman Thompson. The motion was seconded by Alderman Whitley, all were in favor and the motion carried.

Mayor Sanders moved to item 7 discussion and possible action on online bill pay. City Secretary Harvill informed Council that the lease agreement through Wells Fargo expired on April 1 and that our services would continue a month to month basis. Mrs. Harvill also informed Council that she had received information from three companies (Payment Service Network (PSN), eNETPAY, certifiedpayment.net) and would like to schedule webinars with each company in order to determine which company would best fit the City's needs. City Council instructed Mrs. Harvill to continue with the webinars, there was no action taken on this item it will be brought back to council once all webinars are done.

Mayor Sanders moved to item 8 discussion and possible action on health insurance quotes from Benefits Concepts, INC. City Secretary Harvill informed council as instructed from the last meeting she contacted Josh with Benefits to get quotes for switching health insurance from Aetna to a new company; however Mrs. Harvill informed council that she recommended staying with Aetna due to the increase in the amount of health insurance if the City switched at this time. There was no action taken on this item.

Mayor Sanders moved to item 9 discussion and possible action on Ordinance 2014-04-01, **AN ORDINANCE OF THE CITY OF ANAHUAC, TEXAS, AMENDING ORDINANCE NUMBERS 51.017 AND 51.021; ESTABLISHING UTILITY DEPOSIT RATES; ESTABLISHING NEW WATER/SEWER SERVICE; ESTABLISHING CITY POLICY IN COLLECTION OF UTILITY PAYMENTS; PROVIDING FOR AN EFFECTIVE DATE; AND ORDAINING OTHER PROVISION RELATED TO THE SUBJECT MATTER HEREOF.** A motion to approve the ordinance was made by Alderman Thompson. The motion was seconded by Alderwoman Palmer, all were in favor and the motion carried.

Mayor Sanders moved to item 10 discussion and possible action on Ordinance No. 2014-04-02, **AN ORDINANCE OF THE CITY COUNCIL OF ANAHUAC, TEXAS, AUTHORIZING PARTICIPATION WITH OTHER ENTERGY SERVICE AREA CITIES IN MATTERS CONCERNING ENTERGY TEXAS, INC. AT THE PUBLIC UTILITY COMMISSION OF TEXAS AND THE FEDERAL ENERGY REGULATORY COMMISSION IN 2014.** A Motion to approve the ordinance was made by Alderwoman Palmer. The motion was seconded by Alderman Whitley, all were in favor and the motion carried.

Mayor Sanders moved to item 11 discussion and possible action on Ordinance No. 2014-04-03, **AN ORDINANCE OF THE CITY OF ANAHUAC, TEXAS SUSPENDING THE RATES PROPOSED BY CENTERPOINT'S GRIP FILING MADE WITH THE CITY ON MARCH 31, 2014; FINDING THAT THE MEETING COMPLIES WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT, AND DECLARING AN EFFECTIVE DATE.** A motion to approve the ordinance was made by Alderman Whitley. The motion was seconded by Alderman Thompson, all were in favor and the motion carried.

Mayor Sanders moved to item 14 discussion and possible action on leave of absence and attending the meetings via Skype for position # 2 Alderwoman Linda Palmer for the next six regular meetings. A motion to approve the request for leave of absence was made by Alderman Whitley. The motion was seconded by Alderman Thompson, all were in favor and the motion carried.

Mayor Sanders moved to item 15 discussion and possible action on accounts payable. Alderwoman Palmer asked why the accounts payable spreadsheet had some invoices showing no purchase orders had been gotten, and asked if purchase orders were being done and if we were following our purchasing policy. Public Works Director Dan Irby, informed council that sometimes he doesn't have time to do the requisition in order for the purchase order to be done for items when it is an emergency, but that eventually he does the requisition. Mayor Sanders asked Mr. Irby what would happen if the items were ordered and then the money was not there to pay the invoice, Mayor Sanders informed staff that at all times we needed to adhere to our purchasing policy. A motion to approve accounts payable was made by Alderman Thompson. The motion was seconded by Alderman Whitley, all were in favor and the motion carried.

Mayor Sanders moved to item 16 discussion and possible action on approval of minutes from March 10, 2014 and March 31, 2014 meetings. A motion to approve the minutes for both meetings was made by Alderwoman Palmer. The motion was seconded by Alderman Whitley, all were in favor and the motion carried.

Mayor Sanders moved to item 17 discussion and possible action on department reports. Reports were discussion from several departments; no action was taken on this item, information purposes only.

With no further business needed to be brought before council, Mayor Sanders moved to item 18 and asked for a motion to adjourn. A motion to adjourn was made by Alderwoman Palmer. The motion was seconded by Alderman Whitley, all were in favor and the motion carried. The meeting was adjourned at 9:21 p.m.

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**Cheryl Sanders, Mayor  
City of Anahuac**

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**Julie Harvill, City Secretary  
City of Anahuac**