

WORKSHOP/REGULAR MEETING
MONDAY, DECEMBER 14, 2015
5:30 p.m.

A Workshop/Regular Meeting of the Anahuac City Council was held in the Council Chambers of Anahuac City Hall located at 501 Miller Street, Anahuac, Texas on Monday, December 14, 2015 at the above noted time.

There were present:

Cheryl Sanders	Mayor
Janice Jircik	Mayor Pro Tem
Miguel Anderson	Alderman
Deidre Crews	Alderwoman
Charlie Henry	Alderman
Richard Ferguson	City Attorney
Richard Baker	City Attorney
Ken Bays	City Administrator
Julie Harvill	City Secretary

Those not present:

Danny Thompson	Alderman
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Guests:

Jeff Scogin	Carroll & Blackman
Dayna Haynes	The Progress
Chuck Wemple	Houston-Galveston Area Council
John Bradley	Citizen
Cynthia Froehlich	Citizen
Colleen Hawthorne	Citizen

Workshop

Mayor Sanders called the workshop to order at 5:47. Ordinance 2015-10-01 was discussed, the Mayor informed Council that the setbacks in the Ordinance was the same as the County's setbacks.

Regular Meeting

Mayor Sanders called the regular meeting to order at 6:12 p.m. Mayor Sanders led the invocation and Alderwoman Crews led the pledges.

Mayor Sanders moved to item 1 comments from the audience, City Secretary Harvill informed the Mayor no one had signed up to speak.

Mayor Sanders moved to item 2 consideration and possible action on City Water Plant Project, City Sewer Projects, and related engineering matters, including but not limited to the following:

Jeff Scogin's with Carroll & Blackman gave an update on the progress of both projects. Mr. Scogin's stated that Contract A was about 46% complete and Contract B was about 52% complete.

- a. Pay Request #4 for Contract A in the amount of \$1,920.64
- b. Pay Request #5 for Contract B in the amount of \$267,057.13

A motion to approve both pay request was made by Alderman Henry. The motion was seconded by Mayor Pro Tem Jircik, all were in favor and the motion carried.

Mayor Sanders moved to item 3 consideration and possible action on Resolution NO. 2015-11-01 – **A RESOLUTION AUTHORIZING THE CREATION OF THE GULF COAST REGIONAL 9-1-1 EMERGENCY COMMUNICATIONS DISTRICT**. Chuck with HGAC informed Council that the resolution would give local districts more control. A motion to approve Resolution NO. 2015-11-01 was made by Mayor Pro Tem Jircik. The motion was seconded by Alderwoman Crews, all were in favor and the motion carried.

Mayor Sanders moved to item 4 consideration and possible action on citizen's agenda request.

- a. **Bobbie Zigler** – Requesting an adjustment to the sewer portion of her water bill due to her hot water heater leaking. If approved the credit would be for \$6.05. A motion to approve the credit was made by Mayor Pro Tem Jircik. The motion was seconded by Alderman Henry, all were in favor and the motion carried.
- b. **Allen Head** – Explanation of why water bill changes +/- every month. Mr. Head was not present. No action was taken.
- c. **Mike Whitehouse** – Requesting an adjustment to his sewer portion of his bill due to a water leak. If approved the credit would be for \$165.45. A motion to approve the credit was made by Mayor Pro Tem Jircik. The motion was seconded by Alderman Henry, all were in favor and motion carried.

Mayor Sanders moved to item 5 convene into closed session on the following:

- a. Pursuant to Open Meetings Act, Chapter 551, Section 551.071 of the Texas Government Code – Consultations with Attorney; regarding pending/possible litigation.

A motion to convene into closed session was made by Mayor Pro Tem Jircik. The motion was seconded by Alderwoman Crews, all were in favor and Council convened into closed session at 6:29 p.m.

Mayor Sanders moved to item 6 reconvene into open session and take action, if necessary, on closed session items. Council reconvened into open session at 6:52 p.m. with no action to take.

Mayor Sanders moved to item 7 consideration and possible action on citizen Cynthia Froehlich water bill at 613 Willcox. A motion to approve Ms. Froehlich paying \$500.00 in 24 payments of \$25.00 starting December 2015 was made by Mayor Pro Tem Jircik. The motion was seconded by Alderwoman Crews, all were in favor and the motion carried.

Mayor Sanders moved to item 8 consideration and possible action on engagement letter with Start, Garcia, & Stanley, LLC for the 2105 audit. A motion to approve the engagement letter was made by Alderman Henry. The motion was seconded by Mayor Pro Tem Jircik, all were in favor and the motion carried.

Mayor Sanders moved to item 9 consideration and possible action on water tower on Beaumont being repainted. City Attorney Baker suggested looking at the warranty paperwork on the tower, find out how long it will take the tank to be painted and how long it will have to empty. No action was taken

Mayor Sanders moved to item 10 Consideration and possible action on Ordinance No. 2015-10-01 – **AN ORDINANCE ESTABLISHING MINIMUM SETBACKS FOR RESIDENTIAL, COMMERCIAL, AND INDUSTRIAL DEVELOPMENT OTHER THAN MOBILE HOMES.** The ordinance is adopting the setbacks set by the County. City Attorney stated that “MOBILE” needed to be changed to “Manufactured”. A motion to approve the Ordinance was made by Mayor Pro Tem Jircik. The motion was seconded by Alderman Henry, all were in favor and the motion carried.

Mayor Sanders moved to item 11 consideration and possible action on check received from Chambers County. A motion was made by Alderwoman Crews for Mr. Bays to check with Mr. Hopper at the school regarding a school crossing guard program. The motion was seconded by Mayor Pro Tem Jircik, all were in favor and the motion carried.

Mayor Sanders moved to item 12 consideration and possible action on having Texas Hydrant Services inspect and repair the broke fire hydrants. Council wants staff to check with other cities on who they use, contact the company and see if we can get a better price if we enter into an agreement with them. No action taken.

Mayor Sanders moved to item 13 consent agenda items:

- a. Bookkeeper’s Report for November 2015,
- b. Accounts Payable,
- c. Minutes from November 09, 2015 and November meeting.

A motion to approve all consent agenda items was made by Alderwoman Crews. The motion was seconded by Mayor Pro Tem Jircik, all were in favor and the motion carried.

Mayor Sanders moved to item 14 consideration and possible action on Notice of Deadline to File Application for Place on Ballot for the 2016 General Election. A motion to approve the Notice was made by Mayor Pro Tem Jircik. The motion was seconded by Alderwoman Crews, all were in favor and the motion carried.

Mayor Sanders moved to item 15 consideration and possible action on department reports. Reports were discussed, no action was taken.

With no further business needed to be brought before Council, Mayor Sanders moved to item 16 and the meeting was adjourned at 7:42 p.m.

**Cheryl Sanders, Mayor
City of Anahuac**

**Julie Harvill, City Secretary
City of Anahuac**