

WORKSHOP & REGULAR MEETING  
Monday, February 12, 2018  
1:30 p.m.

A Workshop and Special Meeting of the Anahuac City Council was held in the Council Chambers of Anahuac City Hall located at 501 Miller Street, Anahuac, Texas on Monday, February 12, 2018 at the above noted time.

There were present:

Cheryl Sanders	Mayor
Charlie Henry	Mayor Pro Tem, Position 1
Janice Jircik	Aldерwoman Position 2
Deidre Crews	Aldерwoman Position 4
Danny Thompson	Alderman
Julie Harvill	City Secretary
Richard Ferguson	City Attorney

Those not present:

Richard Baker	City Attorney
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Guests:

Leonard Wilson	Superman's
Diane Garza	Citizen
Kent Suttle	Citizen
Stephanie Suttle	Citizen
Gilfred Boullum	Citizen
Gary Fergerson	Citizen
Quinten Adams	Citizen
Jason Sides	RG3

**WORKSHOP**

Mayor Sanders called the workshop to order at 5:42 p.m. Mayor Pro Tem Henry led the invocation and Alderwoman Crews led the pledges.

Mayor Sanders moved to item 1 discuss the status and items to be included on the comprehensive plan. Ken Coignet with Public Management went over the status of the plan with Mayor and Council. He discussed the two ordinances that are being purposed to be in the plan (the zoning ordinance and the subdivision ordinance). Mr. Coignet also when over the future land use map, annexation maps, and road maps with Mayor and Council. Council wants to do a workshop to discuss all of the above.

Mayor Sanders moved to item 2 discuss the future of Anahuac. Alderman Perry said he would like to see an Electric Billboard put up in order to notify the citizens of things happening the City.

With no further business needed to be brought before the Council for the workshop, Mayor Sanders closed the workshop at 6:31 p.m.

Mayor Sanders called the Regular Meeting to order at 6:31 p.m.

Mayor Sanders moved to item 4 consideration and possible action on citizen's agenda request:

- a. **Sheila Campbell** – Requesting a payment arrangement due to her high water bill. A motion approving the payment plan of \$25 or \$50 a month plus a credit of \$105.47 was made by Alderwoman Jircki. The motion was seconded by Alderwoman Jircik, all were in favor and the motion carried. (No one was present at the meeting to speak on this item)
- b. **John Choate** – Requesting an adjustment to sewer portion of water bill due to a water leak. A motion approving a credit of \$8.85 was made by Alderwoman Crews. The motion was seconded by Alderwoman Jircik, all were in favor and the motion carried. (No one was present at this meeting to speak on this item)
- c. **Bobbie Zigler** – Requesting an adjustment to sewer portion of water bill from November 2017 that Council did payment arrangements on. No action was taken on this item. (Ms. Zigler was not present at the meeting to speak on this item)
- d. **Frank Garner** – Requesting an adjustment to sewer portion of water bill due to a water leak. A motion approving a credit of \$125.80 was made by Alderwoman Crews. The motion was seconded by Alderman Thompson, all were in favor and the motion carried.
- e. **Trinity Episcopal Church/Clay Dean** – Requesting an adjustment to sewer portion of water bill due to a water leak. A motion approving a credit of \$672.98 was made by Alderwoman Crews. The motion was seconded by Alderman Perry, all were in favor and the motion carried. (No one present at the meeting to speak on this item)
- f. **Gary Fergerson** – Requesting an adjustment to sewer portion of water bill due to a water leak. Also to discuss Ordinance # 2017-12-01 – the 30 day time frame. Mr. Fergerson was present at the meeting and informed Council that he had a leak at the meter; he said he didn't need to buy any parts to repair it because the City worker helped him repair it. Council informed Mr. Fergerson that a credit of \$1,230.05 would be applied to his bill leaving a balance of \$1,429.47. Gary informed Council that he didn't think he should have to pay that amount that he should only have to pay for his normal bill because he didn't use the water. Council and Mayor informed him that the City could not give away water; they could only do adjustments to the sewer portion of the bill. Mr. Fergerson said he could not pay that amount of a water bill, Council and Mayor asked him what his normal bill was each month to which Mr. Fergerson responded \$300.00, Council asked him if he could do \$25.00 to \$50.00 extra a month to which Gary responded just make it

\$150.00 extra to make it \$450.00 a month he would pay. Council asked him if that was the amount he was sure he wanted to which Mr. Ferguson responded “yes” and “thank you.” A motion approving the credit of \$1,230.05 and the payment arrangements of \$150.00 extra each month was made by Alderman Thompson. The motion was seconded by Alderwoman Crews, all were in favor and the motion carried. Mr. Ferguson then asked Council about the notice he received regarding the ordinance stating he could only have cars parked there for 30 days. He informed Council that it takes 90 days to place a lien on a vehicle, and said he would just send more money and build a fence. Mr. Ferguson was very upset and left the meeting yelling.

- g. **Semaj Bailey** – Requesting an adjustment to sewer portion of water bill due to a water leak. A motion approving the credit of \$145.52 and to offer payment arrangements in the amount of \$25.00 to \$50.00 extra a month was made by Alderwoman Crews. The motion was seconded by Alderwoman Jircik, all were in favor and the motion carried. (no one was present at the meeting to speak on this item)
- h. **Quinten Adams** – Requesting an adjustment to sewer portion of water bill due to a water leak. Mr. Adams informed Council that is leak was at the meter where a raiser had been put in and the meter box would not fit down over the meter. Mr. Adams stated he would need to get his wife regarding the extra amount they could pay as she is the one that pays the bills. A motion to approving the credit of \$635.54 and payment arrangements of \$25.00 to \$50.00 extra a month was made by Alderman Henry. The motion was seconded by Alderman Perry, all were in favor and the motion carried.
- i. **Kent Suttle** – Requesting an adjustment to sewer portion of water bill due to a water leak. Also wants to discuss the water quality and the drainage on Belton Lane. Mr. and Mrs. Suttle informed Council their leak was one of their main pipes at the house. A motion approving the credit of \$508.55 with a payment arrangement of paying an extra \$50.00 a month was made by Alderwoman Crews. The motion was seconded by Alderman Perry, all were in favor and the motion carried.
- j. **John Bradley** – Requesting and adjustment to sewer portion of water bill due to a water leak. A motion approving the credit of \$277.73 with a payment arrangement of \$25.00 to \$50.00 extra a month was made by Alderman Henry. The motion was seconded by Alderman Thompson, all were in favor and the motion carried.
- k. **Paul Nelson** – Request to have two dead trees removed from easement behind his house. Alderman Thompson informed Council that these trees were not on City property and expressed he previously spoken with Mr. Nelson regarding the issue and he would speak with him again. No formal action was taken by City Council.

Mayor Sanders moved to item 3 consideration and possible action on water meters. Jason Sides spoke to Council and let them know that RG3 would continue working with the City on replacing the meters. No action was taken on this item.

Mayor Sanders moved to item 5 consideration and possible action on the list of properties for letter to be sent in regards to structures needing to be torn down or repaired.

- a. 1203 Work – Rubert Humphrey Jr. – to be torn down
- b. Lonestar – Emerson & Ira Echols – to be torn down
- c. Hamilton – Nicole Whittington – to be torn down
- d. 609 Bolivar – Derise P. & Tammy K William – to be repaired

A motion approving staff to go forward with the next step was made by Alderwoman Crews. The motion was seconded by Alderman Perry, all were in favor and the motion carried.

Mayor Sanders moved item 2 consideration and possible action on City Water Plant Project, City Sewer Project CDBG Project No. 7216009, and TWDB projects and related engineering matters, including but not limited to the following:

- a. Engineer status report on Contract A – water treatment plant rehabilitation
- b. Engineer status report on Contract B – raw water pond and transmission line
- c. Update on the CDBG project
- d. Pay Request # 2 for the 2016 Sanitary Sewer Rehabilitation Project CDBG Project #7216009.
- e. Update on the TDWB project

The City Engineer Toby Davis gave updates on item A,B, C, and E.

A motion to approve item D revised pay request #2 in the amount of \$85,605.08 was made by Alderwoman Crews. The motion was seconded by Alderman Perry, all were in favor and the motion carried.

Mayor Sanders moved to item 6 consideration and possible action Solid Waste Contract. City Secretary informed Council that the current contract the City had with Waste Management was up in September of 2018. A motion to go out for RFP's/RFPQ's was made by Alderman Thompson. The motion was seconded by Alderwoman Crews, all were in favor and the motion carried.

Mayor Sanders moved to item 7 consideration and possible action on insurance claims filed due to the hurricane and related hurricane matters, including but not limited to the following:

- a. 2 City vehicles that were damaged during the hurricane replacing one or both of them
- b. Plan for City Hall

A motion to approving the purchase of 2 used vehicles on item a was made by Alderwoman Crews. The motion was seconded by Alderman Thompson, all were in favor and the motion carried.

A motion approving staff to receive bids from contractors to repair City hall on item b was made by Alderwoman Crews. The motion was seconded by Alderman Thompson, all were in favor and the motion carried.

Mayor Sanders moved to item 8 consideration and possible action on cutting down and/or maintaining dead trees. This was already discussed under citizens concerns item # k. No action taken on this item.

Mayor Sanders moved to item 9 consideration and possible action on weekend call out and process for employees. A motion approving a call out process of employees being on call from Sunday to Sunday so that the same employees were not always being called out was made by Alderwoman Crews. The motion was seconded by Alderwoman Thompson, all were in favor and the motion carried.

Mayor Sanders moved to item 10 consideration and possible action on duties of City Administrator and Public Works Director. This item was no discussed.

Mayor Sanders to item 11 consideration and possible action on renewing Sonic wall Internet Security Appliance for the computes. A motion to approve the renewing for 3 years as long as we could receive yearly updates, if not they just yearly renewal was made by Alderwoman Jircik. The motion was seconded by Alderwoman Crews, all were in favor and the motion carried.

Mayor Sanders moved to item 12 consideration and possible action on sending Jason Davis, Nicole Swearingen, and Cody DeBarge to class and school for sewer certification. A motion approving for all to attend class and school was made by Alderman Thompson. The motion was seconded by Alderman Perry, all were in favor.

Mayor Sanders moved to item 13 convene into closed session.

- a. Pursuant to Open Meeting Act, Chapter 551, Section 551.071 of the Texas Government Code – Consultations with Attorney; regarding pending/possible litigation.
- b. Pursuant to Open Meeting Act, Chapter 551, Section 551.074 of the Texas Government Code – for deliberation regarding personnel matters to discuss the employment, evaluation, reassignment, duties, discipline, or dismissal of Charles Shajari as City Administrator/Public Works Direct.

A motion to go into closed session was made by Alderwoman Jircik. The motion was seconded by Alderman Perry, all were in favor and the motion carried. Council convened into closed session at 8:51 p.m.

A motion to reconvene into open session was made by Alderwoman Crews. The motion was seconded by Alderman Thompson and Council reconvene into open session at 9:26 p.m.

Mayor Sanders moved to item 14 reconvene into open session, and take action, if necessary, on closed session items.

- a. A motion was made by Alderman Thompson to pursue the legal action regarding the theft of property from the City vehicle. The motion was seconded by Alderwoman Crews, all were in favor and the motion carried.
- b. A motion for the Mayor to send Charles Shajari a counter offer was made by Alderwoman Crews. The motion was seconded by Alderwoman Jircik, all were in favor and the motion carried.

Mayor Pro Tem Henry moved to item 15 consent agenda

- a. Accounts Payable
- b. Bookkeepers reports from February 2108
- c. Approval of minutes January 8, 2018 and January 29, 2018
- d. Agreement with Chambers County for mosquito Control
- e. Election Resolution 2018-02-01 – JOINT ELECTION INTERLOCAL AGREEMENT

A motion was made to approve all consent items by Alderman Thompson. The motion was seconded by Alderman Perry, all were in favor and the motion carried.

Mayor Pro Tem Henry moved to item 16 consideration and possible action on department reports. A motion to approve the department reports and have a workshop on March 8, 2018 at 5:30 p.m. to discuss the future land use map, vision of Anahuac, and to hire a certified City Marshall was made by Alderman Perry. The motion was seconded by Alderwoman Crews, all were in favor and the motion carried.

With no further business needed to be brought before the council Mayor Sanders moved to item 17 and special meeting was adjourned at 9:33 p.m.

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**Cheryl Sanders, Mayor**  
**City of Anahuac**

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**Julie Harvill, City Secretary**  
**City of Anahuac**