

REGULAR MEETING
MONDAY, JANUARY 12, 2015
6:30 p.m.

A Regular Meeting of the Anahuac City Council was held in the Council Chambers of Anahuac City Hall located at 501 Miller Street, Anahuac, Texas on Monday, January 12, 2015 at the above noted time.

There were present:

Cheryl Sanders	Mayor
Hall Whitley	Alderman
Danny Thompson	Mayor Pro Tem
Amanda Hornsby-Abshier	Alderwoman (7:10)
Janice Jircik	Alderwoman (6:45)
Richard Ferguson	City Attorney
Julie Harvill	City Secretary

Those not present:

Miguel Anderson	Alderman
Richard Baker	City Attorney
Dan Irby	Public Works Director

Guests:

Dayna Haynes	The Progress
Jeff Leavins	Engineer Consultant, Carroll & Blackman
Keith Zotzky	Engineer Consultant, Carroll & Blackman
Loyde McIllwain	Citizen
Mike Johnson	Citizen
Michael Bertrand	Citizen
Kristie Hadnot	Public Management
Joe W. Carothers	Citizen

Regular Meeting

Mayor Sanders called the regular meeting to order at 6:43 p.m. Alderman Whitley led the invocation and Mayor Pro Tem Thompson led the pledges.

Mayor Sanders moved to item 1 comments from the audience, there were no comments.

Mayor Sanders moved to item 2 discussion and possible action on citizen's agenda request:

- a. **Marta Nadal** – No action was taken as Council doesn't know the status of this request. Mayor Sanders has sent an e-mail to the past City Administrator Deck Shaver to get status.
- b. **Loyde W. McIllwain** – Requesting senior citizen discount to continue. A motion was made by Mayor Pro Tem Thompson to approve the request

for the senior citizen discount to continue. The motion was seconded by Alderwoman Jircik, all were in favor and the motion carried.

- c. **Charles Moore** – Requesting senior citizen discount to continue. A motion was made by Mayor Pro Tem Thompson to approve the request for the senior citizen discount to continue. The motion was seconded by Alderwoman Jircik, all were in favor and the motion carried.
- d. **Thompson Perkins** – A motion to approve the credit pending the citizen brings receipt in showing where repairs had been made was made by Alderman Whitley. The motion was seconded by Mayor Pro Tem Thompson, all were in favor and the motion carried.
- e. **Michael Johnson** – Requesting something be done about the water meter at the location. A motion to have the current meter replaced and the one pulled sent off to be tested was made by Alderman Whitley. The motion was seconded by Mayor Pro Tem Thompson, all were in favor and the motion carried.
- f. **Michael Bertrand** – Requesting an adjustment off his sewer portion of his bill due to a water leak. If approved, the credit would be for \$195.93. A motion to approve the credit was made by Mayor Pro Tem Thompson. The motion was seconded by Alderwoman Jircik, all were in favor and the motion carried.
- g. **Wells Land Survey** – Submitting a Preliminary Plat Map for replatting of lot 1 of the Penick Subdivision. A motion to approve the replatting was made by Mayor Pro Tem Thompson. The motion was seconded by Alderman Whitley, all were in favor and the motion carried.

Mayor Sanders moved to item 3 discussion and possible action on application for 2015-2016 CDBG Funds. Kristie Hadnot informed Council that the City of Anahuac could apply for two grants this year. A motion to apply for both grants was made by Mayor Pro Tem Thompson. The motion was seconded by Alderwoman Jircik, all were in favor and the motion carried.

Mayor Sanders moved to item 4 discussion and possible action on engineering matters, including updates on the Water Line Replacement Project, including Carroll and Blackman Engineers, Inc. report of status of proposed Water Plant and related utility system Capital Improvements. Jeff Scoggins with Carroll and Blackman informed Council that their submittal paperwork for the water plant had been sent to TCEQ in Austin, it has not been assigned by TCEQ as of yet. The environmental has not been approved. Mr. Scoggins also informed Council that the water line project was complete except for the redressing that needed to be done and the area at Miller and Main where the contractors were having a hard time finding the valve. Mr. Scoggins suggested a line stop which would cost \$4,358.50. A motion to approve the line stop at the cost of \$4,358.50 was made by Mayor Pro Tem Thompson. The motion was seconded by Alderman Whitley, all were in favor and the motion carried.

Mayor Sanders moved to item 25 and Council convened into closed session on the following:

- b. Pursuant to Section 551.074 of the Texas Government Code – Personnel Matters discussion and possible action on hiring Robin Deville as part-time Water/Wastewater Operator. (placed by Mayor Sanders)

Mrs. Robin Deville informed Council she would like for the matter to be discussed in open session. Mrs. Deville informed Council that she was willing to come back and work part time for the City of Anahuac, however she had been informed by her current employer, Trinity Bay Conservation District, that if she came back to work part time with the City of Anahuac, she would be terminated. Mayor and Council informed Mrs. Deville that they appreciated her commitment to the City of Anahuac and willingness to help the City out, but they understood if she couldn't due to conflicting interests with her current employer. Mrs. Deville informed Council that she had made her decision and she would like to come back to the City of Anahuac if the City would have her back. Council informed her that they didn't want her to leave in the first place. A motion to hire Robin Deville at a rate of \$17.50 per hour was made by Mayor Pro Tem Thompson. The motion was seconded by Alderman Whitley, all were in favor and the motion carried.

Mayor Sanders moved to item 5 discussion and possible action on Chambers County Accounts. One of the County's meters had not been read since the new meters were installed in 2013, therefore there was water usage that the County had not been billed for. The amount owed for water usage resulted in the amount of \$1,428.74. A motion for the City to collect the \$1,428.74 was made by Alderman Whitley. The motion was seconded by Alderwoman Hornsby-Abshier, all were in favor and the motion carried.

Mayor Sanders moved to item 6 discussion and possible action on transfers from the Utility fund to the General Fund. The past City Administrator, Deck Shaver, informed City Secretary Harvill to not do the transfers. Council asked City Secretary what she recommended, at which Mrs. Harvill advised to transfer the money that was due to the water meter fund, transfer the money due to the debt service fund, transfer the payroll transfer from the current fiscal year and to make the payroll transfer from the previous year as funds were available. A motion approving the recommendation to transfer the funds was made by Alderman Whitley. The motion was seconded by Alderwoman Jircik, all were in favor and the motion carried.

Mayor Sanders moved to item 7 discussion and possible action on animal control in the City. Mayor Sanders discussed with Council ideas for animal control on the weekend, which seems to be the time the City has most of the problems. Council discussed and at this time Code Enforcement Official Kerry

Bay will be on call and will need to adjust her schedule as needed for the time worked when called out. A motion to approve Mrs. Bay being on call and adjusting her time as needed was made by Alderwoman Hornsby-Abshier. The motion was seconded by Alderman Whitley, all were in favor and the motion carried.

By request of Alderman Whitley (in case he needed to leave) Mayor Sanders moved to item 25 convene into closed session on the following:

- a. Pursuant to Open Meetings Act, Chapter 551, Section 551. 074 of the Texas Government Code – for deliberation regarding personnel matters to discuss the employment, evaluation, reassignment, duties, discipline, or dismissal of Maintenance & Repair Foreman Dan Irby. (placed by Mayor Sanders)

A motion to convene into closed session was made by Alderwoman Hornsby-Abshier. The motion was seconded by Mayor Pro Tem Thompson, all were in favor and the motion carried. Council convened into closed session at 7:40 p.m.

Mayor Sanders moved to item 26: reconvene into open session and take action, if necessary, on closed items. Council reconvened into open session at 7:51 p.m. No action was taken on item A.

Mayor Sanders moved to item 8 discussion and possible action on City Administrator position. The Mayor asked Council what direction they wanted to go with the position. Did they want to hire full-time or part-time? Council decided they wanted to hire part-time, Mayor Sanders suggested checking with Mrs. Linda Palmer to see if she might be interested in helping out with the financials part time. A motion to check with Mrs. Palmer and check with First Choice was made by Alderwoman Hornsby-Abshier. The motion was seconded by Alderman Whitley, all were in favor and the motion carried.

Mayor Sanders moved to item 9 discussion and possible action on hiring a Double B Operator. Council informed the Mayor to find one and hire them. A motion for the Mayor to find an operator and hire them was made by Mayor Pro Tem Thompson. The motion was seconded by Alderman Whitley, all were in favor and the motion carried.

Mayor Sanders moved to item 10 discussion and possible action on furnishing the AMDD with a water tap. Mayor Pro Tem Thompson informed Council that the AMDD was going to be sharing an office with the Anahuac Florist and they wanted their own water/sewer tap at the location. The AMDD is willing to pay the cost for the taps. A motion to approve the taps was made by Alderwoman Hornsby-Abshier, pending City Attorney Richard Baker's review of the City Ordinance to make sure policy is being followed. The motion was seconded by

Alderman Whitley, with Alderwoman Jircik in favor the motion carried. Mayor Pro Tem Thompson abstained from voting

Mayor Sanders moved to item 11 discussion and possible action on developing an ATV and Golf Cart Ordinance. Council informed City Secretary Harvill to look for examples of other ordinances. No action was taken.

Mayor Sanders moved to item 12 discussion and possible action on updating Chapter 152: Mobile Homes; Manufactured Homes per the suggestions of FEMA Region 6 Mitigation Division. Council wants City Attorney Richard Baker to review the suggestions and bring it back to Council. No action was taken.

Mayor Sanders moved to item 13 discussion and possible action on updating Chapter 53: Solid Waste. Council wants to set up a workshop and have this placed as one of the items to discuss. No action was taken.

Mayor Sanders moved to item 14 discussion and possible action on garbage service when water service is disconnected. A motion to remove garbage cans and pull meters on accounts that are disconnected for non-payment and not paid by the 20th day was made by Mayor Pro Tem Thompson. The motion was seconded by Alderman Whitley, all were in favor and both motions carried.

Mayor Sanders moved to item 15 discussion and possible action on Ordinance No. 2015-01-01 – **A ORDINANCE OF THE CITY COUNCIL OF ANAHUAC, TEXAS, AURHORIZING PARTICIPATION WITH OTHER ENTERGY SERVICE AREA CITIES IN MATTES CONCERNING ENTERGY TEXAS, INC. AT THE PUBLIC UTILITY COMMISSION OF TEXAS AND THE FEDERAL ENERGY REGULATORY COMMISSION IN 2015.** A motion to approve Ordinance No. 2015-01-01 was made by Mayor Pro Tem Thompson. The motion was seconded by Alderwoman Jircik, all were in favor and the motion carried.

Mayor Sanders moved to item 16 discussion and possible action on Inter Local Agreement with Chambers County Environmental Health. A motion to approve the Inter Local Agreement with the County was made by Mayor Pro Tem Thompson. The motion was seconded by Alderwoman Hornsby-Abshier, all were in favor and the motion carried.

Mayor Sanders moved to item 17 discussion and possible action on Entergy Texas Agrees to Buy Portion of Union Power Station. A motion approving was made by Alderman Whitley. The motion was seconded by Mayor Pro Tem Thompson, all were in favor and the motion carried.

Mayor Sanders moved to item 18, discussion and possible action on the bookkeeper's helping close out 2014 in Centerpoint. A motion to stay within

the budget was made by Alderwoman Hornsby-Abshier. The motion was seconded by Alderman Whitley, all were in favor and the motion carried.

Mayor Sanders moved to item 19 discussion and possible action on the cost of City Secretary Julie Harvill training with the Texas Municipal Clerks Certification Program. A motion approving the cost of training was made by Alderman Whitley. The motion was seconded by Mayor Pro Tem Thompson, all were in favor and the motion carried.

Mayor Sanders moved to item 20 discussion and possible action on bringing the circus to Anahuac. A motion for City Secretary Harvill to check with Robbie King and Bubba Lancon about the lot they use for parking at Gatorfest was made by Alderwoman Jircik. The motion was seconded by Alderwoman Hornsby-Abshier, all were in favor and the motion carried.

Mayor Sanders moved to item 21 discussion and possible action on the bookkeeper's report for December 2014. A motion approving the bookkeeper's report was made by Alderwoman Hornsby-Abshier. The motion was seconded by Mayor Pro Tem Thompson, all were in favor and the motion carried.

Mayor Sanders moved to item 22 discussion and possible action on accounts payable, including possible approval on the following items.

- a. Purchase from Rural Pipe & Supply
- b. Purchase from PSI

A motion approving accounts payable including the two above purchases was made by Alderwoman Jircik. The motion was seconded by Mayor Pro Tem Thompson, all were in favor and the motion carried.

Mayor Sanders moved to item 23 discussion and possible action on purchasing policy in the absence of a City Administrator. A motion for the Mayor to approve the purchasing policy was made by Alderman Whitley. The motion was seconded by Mayor Pro Tem Thompson, all were in favor and the motion carried.

Mayor Sanders moved to item 24 discussion and possible action on approval of minutes from December 8, 2014. A motion to approve the minutes was made by Alderwoman Jircik. The motion was seconded by Alderwoman Hornsby-Abshier, all were in favor and the motion carried.

Mayor Sanders moved to item 27 discussion and possible action on department reports. A motion accepting the reports was made by Mayor Pro Tem Thompson. The motion was seconded by Alderman Whitley, all were in favor and the motion carried.

With no further business needed to be brought before Council, Mayor Sanders moved to item 28 and asked for a motion to adjourn. A motion to adjourn was made by Alderman Whitley. The motion was seconded by Alderwoman Hornsby-Abshier, all were in favor and the motion carried. The meeting was adjourned at 8:46 p.m.

Cheryl Sanders, Mayor
City of Anahuac

Julie Harvill, City Secretary
City of Anahuac