

PUBLIC HEARING & REGULAR MEETING
Monday, July 9, 2018
6:30 p.m.

A Public Hearing & Regular Meeting of the Anahuac City Council was held in the Council Chambers of Anahuac City Hall located at 501 Miller Street, Anahuac, Texas on Monday, July 9, 2018 at the above noted time.

There were present:

Cheryl Sanders	Mayor
Charlie Henry	Mayor Pro Tem, Position 1
Janice Jircik	Aldерwoman Position 2
Sean Perry	Alderman Position 3
Deidre Crews	Aldерwoman Position 4
Richard Baker	City Attorney
William Grigsby	City Administrator
Julie Harvill	City Secretary

Those not present:

Richard Ferguson	City Attorney
Danny Thompson	Alderman Position 5

Guests:

Richard Lasater	Citizen
Leonard Wilson	Citizen
Gilfred Boullion	Citizen
Felicia Gates	Citizen
Jeff Scogin	City Engineer Firm
Kaitlin Sanders	City Employee
Kenneth Sanders	Citizen

PUBLIC HEARING

Mayor Sanders opened the public hearing at 6:00 p.m. Ken Coignet with Public Management presented the corrected and updated future land use map to Council and citizens. Citizen Richard Lasater asked questions regarding the map only allowing manufactured homes in one section of the City. He stated that might cause the City issues in the future. Other general comments were made regarding the future land use map.

REGULAR MEETING

Mayor Sanders called the regular meeting to order at 6:25 p.m. Mayor Pro Tem Henry led the invocation and the pledges.

Mayor Sanders moved to item 1 consideration and possible action on appointing the new City Administrator William Grigsby. A motion to appoint Mr. Grigsby as the new City Administrator was made by Alderwoman Crews. The motion was seconded by Mayor Pro Tem Henry, all were in favor and the motion carried.

Mayor Sanders moved to item 2 comments from the audience – speakers are allowed 3 minutes to address Council. No formal action can be taken on these items at this meeting. Richard Lasater signed up to speak regarding windstorm requirements for the City. City Attorney Richard Baker addressed Mr. Lasater since Council could not take action on this item. Mr. Baker informed Mr. Lasater that the City was in the process of reviewing their ordinance and making amendments.

Mayor Sanders move to item 3 consideration and possible action on approving the future land use map. A motion to approve the map was made by Alderman Perry. The motion was seconded by Mayor Pro Tem Henry, all were in favor and the motion carried.

Mayor Sanders moved to item 4 consideration and possible action on City Water Plant Project, City Sewer Projects, TWDB projects and related engineering matters, including but not limited to the following:

- a. Engineer status report on Contract A – water treatment plant rehabilitation
- b. Engineer status report on Contract B – raw water pond and transmission line
- c. Engineer status report on DWSRF Water System Improvement Project with TWDB
- d. Engineer status report on CWSRF Sanitary Sewer System Improvement Project with TWDB

The City Engineer Jeff Scogin gave updates on item above. (see engineer notes attached)

Mayor Sanders moved to item 5 consideration and possible action on citizen's agenda request:

- a. **Leonard Wilson** – Requesting stop signs and warning signs on North main near the park. Also drain cover on Lonestar between North Main and Canal Street on East side need to be repaired. Council suggested City Administrator Grigsby contact Kevin with the County to have a study done regarding having the signs posted. Council request Public Works Director Fyvie research and repair the drain issue.
- b. **Badley Gates** – Requesting an adjustment to his sewer portion of his bill due to water being turned on while out of town. A motion approving a

credit of \$349.90 was made by Mayor Pro Tem Henry. The motion was seconded by Alderman Perry, all were in favor and the motion carried.

- c. **James Bryan** – To gather information on the history of the water system. To recommend an addition to the request for service that informs the consumer of monthly charges. Suggest a closed admin page for the City. Mr. Bryan asked the following questions:

1. Does the city currently have available a balance of 16 million dollars in the bank to spend? City Administrator Grigsby answered - no
2. What is the identity of the loan approval authority? Mayor Sanders answered - Texas Water Development Board (TWDB)
3. Is it true that funds from said authority are only released after planning of repairs is done and verified by submitting an invoice? Mayor Sanders answered – yes
4. How long has this condition been known to the City administration both current and past? Mayor Sanders and Alderwoman Crews stated a past comprehensive plan dated back to about 1969 stated it needed to be done then.
5. Were the repairs to the water treatment plant paid for by the funds from the loan or was this prior to the loan? Mayor Sanders stated it was prior and it was a portion of grant money and loan money.
6. Are the current usage fees permanent or only needed to help in the rebuild of the infrastructure and could or would they be reduced in the future? City Administrator Grigsby stated that they can and probably will be reduced in the future.

Mayor Sanders moved to item 6 consideration and possible action on janitorial services for City Hall. City Secretary Harvill informed Council she had e-mailed TML the City insurance company and asked questions stated in the workshop by Council regarding if the person hired to do janitorial work for the City didn't have insurance or wasn't bonded would it cause issues for the City. A motion to wait to hear back from TML was made by Mayor Pro Tem Henry. The motion was seconded by Alderman Perry, all were in favor and the motion carried.

Mayor Sanders moved to item 7 consideration and possible action on purchasing two new smart phones. Mayor Sanders stated the new phones are for City Administrator and Public Works Director. A motion to approve the purchase of two new phones was made by Alderwoman Crews. The motion was seconded by Alderwoman Jircik.

Mayor Sanders moved to item 8 consideration and possible action on proposed 2018-2019 fiscal budget. Council scheduled another workshop for August 6, 2018 @ 6:30 p.m. to discuss the budget.

Mayor Sanders moved to item 9 consideration and possible action on the following ordinances:

- a. Ordinance No. 2018-07-02 – **AN ORDINANCE AMENDING ITS CODE OF ORDINANCE TO ADD A NEW CHAPTER 95, SPECIAL EVENTS**
- b. Ordinance No. 2018-07-01 – **AN ORDINACNE ADDING SECTION 13.02 TO CHAPTER 130: PORTABLE RESTROOMS**

Mayor Sanders informed Council that Ordinance No. 2018-07-02 was not ready to be passed, that she just wanted to Council to consider what they wanted in the ordinance. Council stated they wanted all vendors to apply for and receive a permit, this would include residents that want to park vehicles on their properties. The cost of the permit would be \$5.00. Council wants Chambers County Sheriff Department to provide an officer for every 5,000 patrons that attend to patrol the City limits of Anahuac for the safety or the citizens. The cost for the officers would be reimbursed by the Chamber of Commerce at the overtime rate to the Sheriff.

A motion to approve item b Ordinance No. 2018-07-01 per the City Attorney changes was made by Alderwoman Crews. The motion was seconded by Alderman Perry, all were in favor and the motion carried.

Mayor Sanders moved to item 10 consideration and possible action on bid pertaining to tax resale property – cause number 1288R, 25455, CV25455 for 303 Texas. A motion to accept the offer was made by Mayor Pro Tem Henry. The motion was seconded by Alderwoman Jircik, all were in favor and the motion carried.

Mayor Sanders moved to item 11 consideration and possible action on closing bank account 18368 – Water Meter Loon Fund with Anahuac National Bank. A motion approving the closure of the bank account was made by Alderwoman Crews. The motion was seconded by Alderwoman Jircik, all were in favor and the motion carried.

Mayor Sanders moved to item 12 consideration and possible action on adding City Administrator William Grigsby to all bank accounts and signature cards with Anahuac National Bank. A motion approving Mr. Grigsby to be added to all bank accounts and signature cards was made by Alderwoman Jircik. The motion was seconded by Alderwoman Crews, all were in favor and the motion carried.

Mayor Sanders moved to item 13 convene into closed session:

- a. Pursuant to Open Meeting Act, Chapter 551, Section 551.074 of the Texas Government Code – for deliberation regarding personnel matters to discuss the employment, evaluation, reassignment, duties, discipline, or dismissal of Code Enforcement Official Noemi Valencia.

A motion to adjourn into closed session was made by Alderwoman Jircik. The motion was seconded by Alderwoman Crews, all were in favor and Council convened into closed session at 7:33 p.m.

Council Reconvened into open session at 7:44 p.m.

Mayor Sanders moved to item 14 reconvene into open session, and take any action, if necessary, on closed session items. A motion of follow our employee handbook was made by Alderwoman Jircik. The motion was seconded by Alderwoman Crews, all were in favor and the motion carried.

Mayor Sanders moved to item 15 consent agenda

- a. Accounts payables
- b. Bookkeepers Report for July 2018
- c. Approval of minutes from June 11, 2018 and June 24,2018

A motion to approve the consent items and for City Secretary to research the invoices being paid to TBCD was mad by Mayor Pro Tem Henry. The motion was seconded by Alderwoman Jircik, all were in favor and the motion carried.

Mayor Sanders moved to item 16 consideration and possible action on department reports. City Attorney Richard Baker gave Council an update and his response to the US Labor Board request – Mr. Baker does not approve their request.

With no further business needed to be brought before the council Mayor Sanders moved to item 17and regular meeting was adjourned at 8:03 p.m.

Cheryl Sanders, Mayor
City of Anahuac

Julie Harvill, City Secretary
City of Anahuac