

REGULAR MEETING  
Monday, March 12, 2018  
6:30 p.m.

A Regular Meeting of the Anahuac City Council was held in the Council Chambers of Anahuac City Hall located at 501 Miller Street, Anahuac, Texas on Monday, March 12, 2018 at the above noted time.

There were present:

Cheryl Sanders	Mayor
Janice Jircik	Aldерwoman Position 2
Sean Perry	Alderman Position 3
Deidre Crews	Aldерwoman Position 4
Danny Thompson	Alderman Position 5
Richard Ferguson	City Attorney
Richard Baker	City Attorney
Julie Harvill	City Secretary

Those not present:

Charlie Henry	Mayor Pro Tem Position 1
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Guests:

Bobbie Zigler	Citizen
Richard Velez	Citizen
Nathan Trahan	Citizen
Eddie Gallaway	Citizen
John Wilson	Judge
Tisha Miller	Citizen
Kenneth Miller	Citizen
Steven Jacobs	Citizen
Cheryl Brown Jacobs	Citizen
Virgina Toran	Citizen
Bobby Walls	Citizen
Paula Smith	Citizen
Bill Stults	AMDD
Gary Ferguson	Ferguson Automotive
Dylan Jircik	Citizen
Chris Jircik	Citizen
Gary Ullrich	Citizen
Sheri Ullrich	Citizen
JoAnn Finnels	Citizen
Leonard Wilson	Citizen
Mervin J Thomas Jr	Citizen
Jerome Lewis	Citizen
Christina Dickerson	Citizen
Cyndi Sonnier-Calhoun	Citizen
Sherrie Raynes	Citizen
Larry Rivon	Citizen
Brian C Hawthorne	Sheriff

## REGULAR MEETING

Mayor Sanders called the regular meeting to order at 6:34 p.m. Alderman Thompson led the invocation and Alderman Perry led the pledges.

Mayor Sanders moved to item 1 comments from the audience. No one signed up or made a request with the City Secretary to address the Mayor and Council.

Mayor Sanders moved to item 2 consideration and possible action on City Water Plant Project, City Sewer Project CDBG Project No. 7216009, and TWDB projects and related engineering matters, including but not limited to the following:

- a. Engineer status report on Contract A – water treatment plant rehabilitation
- b. Engineer status report on Contract B – raw water pond and transmission line
- c. Update on the CDBG project
- d. Update on the TDWB project

The City Engineer Toby Davis gave updates on item A, B, C, and D.

Mayor Sanders moved to item 18 convene into close session:

- a. Pursuant to Open Meetings Act, Chapter 551, Section 551.071 of the Texas Government Code – Consultations with Attorney; regarding pending/possible litigation.
- b. Pursuant to Open Meetings Act, Chapter 551, Section 551.074 of the Texas Government Code – for deliberation regarding personnel matters to discuss the employment, evaluation, reassignment, duties, discipline, of dismissal of City Administrator, Public Works Director, and Code Enforcement.

A motion to go into close session was made by Alderman Thompson. The motion was seconded by Alderwoman Jircik, all were in favor and the motion carried. Council convened into closed session at 6:49 p.m.

Council reconvened into open session at 8:05 p.m. and moved to item 19 to reconvene into no open session, no action was taken on closed session items.

Mayor Sanders moved to item 3 consideration and possible action on citizen's agenda request:

- a. **Gary Fergerson** – Requesting discussion on water department – accountability and transparency with City of Anahuac Water Department.

Mr. Ferguson started reading a statement which started off pertaining to his water leak he had in December. Mayor Sanders stopped him and informed him his request was pertaining to accountability and transparency of the water department. Mr. Ferguson then asked what else the City did besides water and sewer. Mayor Sanders responded with garbage, and mowing, until Mr. Ferguson interrupted her and ask the City does Mow (?) to which Mayor Sanders responded yes. Mr. Ferguson then stated he wanted a list of employees and their salary including vacation and sick time, a list of functions each did. The Mayor informed him that information was available online. Mayor Sanders informed him that the City's budget listed the salaries, and she stated that the City's audits were also available online. Mr. Ferguson then asked if there were any design plans for the \$16 million project available to be reviewed. Mayor Sanders informed him that the project was still in the design phase and that once they were completed and approved by Texas Water Development Board (TWDB) they could be viewed. Mayor Sanders informed Mr. Ferguson that accountability would be the City's budget and audits which are available on the City's website and for transparency he could fill out a public information request form to receive the information. Mr. Ferguson then asked to receive a copy of all water bills on behalf of the customer for the last 6 months including commercial accounts and placed a stack of paper in front (appeared to be agenda request forms) of the Mayor on the table. City Attorney Richard Baker responded "no" unless he had permission from each individual to receive their information, with the correct form filled out requesting the information and power of attorney for each of them. Mr. Ferguson stated each one of those forms were signed by the individual. Mr. Baker asked him to bring them to the City Secretary at the end of the table so they could be reviewed. Mr. Baker explained that not all information is subject to public information request and that there could be an expense associated with the request. Mr. Baker explained that request could be expensive due to the cost of time and money to the City to gather the information for the request. Mr. Baker asked Mr. Ferguson two more times to gather what Mr. Ferguson called the requests and bring them to the City Secretary at the end of table. The requests were finally passed down to the City Secretary by the Mayor and Council members. Mr. Baker expressed to Mr. Ferguson that he hoped "he" had a goal in mind and was not just doing this to harass the City, and that the City excepted accountability and transparency from him too. Mr. Baker then expressed again that it was Mr. Ferguson's right to request the information but there was a proper way to request the information and that the proper way needed to be followed. Mr. Ferguson gathered the papers back up, withdrew his request and stated he would pursue it a different way.

- b. **Steven & Cheryl Brown Jacobs** – Requesting a variance of having a RV on Lazy Ln. Mayor and Council informed Mr. and Mrs. Jacobs that by

ordinance they had 14 days to have the RV parked on residential lot, they were instructed to come to City Hall to receive a permit and to come back to Council after the 14 allowed days were up if more times was still needed. No formal action taken just a general statement made.

- c. **Patricia Hvamstad** – Wants to address Council about user fees, trash pickup, way to contact citizens about City issues (boil water notices) and to address the possibility of having live feed of the meetings. The Mayor expressed that she contacted Mrs. Hvamstad earlier and took care of her questions.

Mayor Sanders moved to item 4 consideration and possible action on being a sponsor for the high school by purchasing a banner. A motion to pass on being a sponsor was made by Alderwoman Jircik. The motion was seconded by Alderman Perry, all were in favor and the motion carried.

Mayor Sanders moved to item 5 consideration and possible action on contract/agreement with Burton Accounting P. L. L. C. A motion for the Mayor to reach out and talk with Burton Accounting and to go out for bids receive at least 3 quotes was made by Alderwoman Jircik. The motion was seconded by Alderwoman Crews, all were in favor and the motion carried.

Mayor Sanders moved to item 6 consideration and possible action on Fuelman gas cards. Council wants Sid to get quotes for the control to hook to the gas tanks and bring back. No formal action was taken.

Mayor Sanders moved to item 7 consideration and possible action purchasing chemicals for the water plant on as needed bases. A motion to proceed with the purchasing of the chemicals for the water plant the same as the sewer plant was made Alderwoman Crews. The motion was seconded by Alderwoman Jircik, all were in favor and the motion carried.

Mayor Sanders moved to item 8 consideration and possible action resale offer for parcel 7324. A motion approving the resale offer pending the approval from the school was made by Alderwoman Jircik. The motion was seconded by Alderman Perry, all were in favor and the motion carried.

Mayor Sanders moved to item 9 consideration and possible action on hiring two maintenance personnel instead of one. A motion approving two maintenance personnel instead of one was made by Alderman Thompson. The motion was seconded by Alderwoman Crews, all were in favor and the motion carried. The two employees to be hired are Glenn Moulton, and Kodi Harvill.

Mayor Sanders moved to item 10 consideration and possible action on speed limit warrant study done for Harvest Ridge Subdivision and the possibility of having speed limit signs posted. A motion to approve the speed limit warrant study and have speed signs posted in Harvest Ridge Subdivision was made

Alderswoman Crews. The motion was seconded by Alderman Perry, all were in favor and the motion carried.

Mayor Sanders moved to item 11 consideration and possible action on the below RFQ's/RFP's.

- a. Request for Qualifications for Professional Engineering Services – Flood Recovery
- b. Request for Proposal for Solid Waste Services

A motion approving the items a and b was made by Alderman Thompson. The motion was seconded by Alderswoman Crews, all were in favor and the motion carried. City Attorney Richard Baker added that there was minor changes/cleanup that needed to be done but nothing major to hold up the time senses ones.

Mayor Sanders moved to item 12 consideration and possible action declaring the following as surplus

- a. John Deere front end loader
- b. Old water meter bottoms – 28 Rockwell, 6 Neptune, 6 SR11, 16 Hersey, 62 IMC, and 2 RG3

A motion approving the above items for surplus was made by Alderswoman Jircik. The motion was seconded by Alderman Perry, all were in favor and the motion carried.

Mayor Sanders moved to item 13 consideration and possible action getting tailgate repaired on vehicle. A motion to have it repaired was made by Alderswoman Jircik. The motion was seconded by Alderswoman Crews, all were in favor and the motion carried.

Mayor Sanders moved to item 14 consideration and possible action on proposal with Cave Consulting and Municode for redoing the website. Council wants to have a workshop to discuss proposals in more detail.

Mayor Sanders moved to item 15 consideration and possible action on City Secretary Julie Harvill to attend seminar in October 23, 2018 through October 27, 2018 for her certification training program. A motion to approving Mrs. Harvill to attend the seminar was made by Alderman Thompson. The motion was seconded by Alderswoman Crews, all were in favor and the motion carried.

Mayor Sanders moved to item 16 consideration and possible action on adding social media to the employee handbook. Some things mentioned to look at adding/having in social media policy is on social media on City time, can't speak on behalf of the City. Council wants a workshop to discuss this further.

Mayor Sanders moved to item 17 consideration and possible action on custodial services for City Hall. No action taken on this item.

Mayor Sanders moved to item 20 consent agenda

- a. Accounts Payable
- b. Bookkeepers reports from March 2108
- c. Approval of minutes February 12, 2018 and February 26, 2018
- d. **Ella Moore** – Requesting an adjustment to the sewer portion of her water bill and payment arrangement due to a water leak. If approved the credit would be for \$97.29.
- e. **Sopheathee Khun** – Requesting an adjustment to sewer portion of water bill due to a water leak. If approved the credit would be for \$280.00.
- f. **Anahuac Masonic Lodge** – Requesting an adjustment to sewer portion of water due to a water leak. If approved the credit would be for \$13.72.
- g. **Cheryl & Rene Padilla** – Requesting an adjustment to sewer portion of water bill due to a water leak. If approved the credit would be for \$50.87.
- h. **Sherrie Raynes** – Requesting and adjustment to sewer portion of water bill due to a water leak. If approved the credit would be for \$516.73
- i. **Fred Sloan** – Requesting an adjustment to sewer portion of water bill due to a water leak. If approved the credit would be for \$136.10.
- j. **Bobbie & Allen Clark** – Requesting an adjustment to sewer portion of water bill and a payment arrangement due to a water leak. If approved the credit would be for \$1313.07.
- k. **Jessica Hawthorne** – Requesting an adjustment to sewer portion of water bill due to a water leak. If approved the credit would be for \$34.01.
- l. **Suzanne Pennington** – Requesting an adjustment to sewer portion of water bill due to a water leak. If approved the credit would be for \$83.25.
- m. **Our Lady Light Catholic Church (2207 S Main St)**– Requesting an adjustment to sewer portion of water bill due to a water leak. If approved the credit would be for \$187.50.
- n. **Our Lady Light Catholic Church (2205 Trinity)** – Requesting an adjustment to sewer portion of water bill due to a water leak. If approved the credit would be for \$79.31.
- o. **Chambers County Park Restroom (Joanna Wilson)** – Requesting an adjustment to sewer portion of water bill due to a water leak. If approved the credit would be \$804.78.
- p. **Chambers County Jenkins Building (Joanna Wilson)** – Requesting an adjustment to sewer portion of water bill due to a water leak. If approved the credit would be \$722.61.
- q. **Lisa Whittington** – Requesting an adjustment to sewer portion of water bill due to a water leak. If approved the credit would be \$120.18
- r. **Alex Bill III** – Requesting an adjustment to sewer portion of water bill due to a water leak. If approved the credit would be \$83.65
- s. **Roberto Mendez** – Requesting an adjustment to sewer portion of water bill due to a water leak. If approved the credit would be for \$83.21.
- t. **AISD High School** – Requesting an adjustment to sewer portion of water bill due to a water leak. If approved the credit would be for \$1028.80.
- u. **AISD Elementary School** – Requesting an adjustment to sewer portion of water bill due to a water leak. If approved the credit would be for \$747.77.

A motion was made to approve all above was made by Alderwoman Crews. The motion was seconded by Alderman Thompson, all were in favor and the motion carried.

Mayor Sanders moved to item 21 consideration and possible action on department reports. A motion to approve the department reports was made by Alderwoman Crews. The motion was seconded by Alderman Thompson, all were in favor and the motion carried.

With no further business needed to be brought before the council Mayor Sanders moved to item 22 and regular meeting was adjourned at 8:58 p.m.

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**Cheryl Sanders, Mayor  
City of Anahuac**

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**Julie Harvill, City Secretary  
City of Anahuac**