

PUBLIC HEARING & REGULAR MEETING
Monday, September 10, 2018
6:15 p.m.

A Public Hearing & Regular Meeting of the Anahuac City Council was held in the Council Chambers of Anahuac City Hall located at 501 Miller Street, Anahuac, Texas on Monday, September 10, 2018 at the above noted time.

There were present:

Cheryl Sanders	Mayor
Charlie Henry	Mayor Pro Tem, Position 1
Janice Jircik	Aldерwoman Position 2 (only for regular meeting)
Sean Perry	Alderman Position 3
Deidre Crews	Aldерwoman Position 4
Danny Thompson	Alderman Position 5
Richard Baker	City Attorney
William Grigsby	City Administrator
Julie Harvill	City Secretary

Those not present:

Richard Ferguson	City Attorney
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Guests:

Ryan Hotchkiss	Hotchkiss Disposal Services
Ron Fletcher	Entergy
Gilfred Boullion	Citizen

PUBLIC HEARING

Mayor Pro Tem Henry led the invocation and Alderwoman Crews led the pledges.

Mayor Sanders moved to item 1 and called the public hearing to order at 6:22 p.m. and announced the present of a quorum.

Mayor Sanders moved to item 2 public hearing

- a. Conduct public hearing on 2018-2019 annual budget
- b. Conduct the second of two public hearings on the proposed tax rate of \$0.710234 for fiscal year 2018-2019.

There were no comments from the members of the Council, staff, or audience. The public hearing was closed at 6:25 and moved into the regular meeting.

REGULAR MEETING

Mayor Sanders moved to item 1 comments from the audience – speakers are allowed 3 minutes to address Council. No one signed up to speak

Mayor Sanders moved to item 2 consideration and possible action on City Water Plant Project, City Sewer Projects, TWDB projects and related engineering matters, including but not limited to the following:

- a. Agreement with LJA for planning, design, and construction contract administration for a generator project for the water treatment plant to be funded through a grant from the Texas Water Development Board (TWDB) A motion to approve the agreement was made by Alderman Thompson. The motion was seconded by Mayor Pro Tem Henry, all were in favor and the motion carried.
- b. Agreement with U. S. Capital Advisors for financial advisor services for a grant application to the TWDB for a generator at the water treatment plant. A motion to approve the agreement was made by Alderman Perry. The motion was seconded by Mayor Pro Tem Henry, all were in favor and the motion carried.
- c. Approval of Resolution TWDB-201A – Application filing and authorized representative resolution. A motion to approve the Resolution was made by Mayor Pro Tem Henry. The motion was seconded by Alderwoman Crews, all were in favor and the motion carried.
- d. Approval of Resolution TWDB-201B – Application Resolution – Certificate of Secretary. No action was needed on this item
- e. Approval of Affidavit – TWDB-201. No action was need on this item
- f. Recommendation of award of rehabilitation of the 150,000 Gallon Elevated Storage Tank Project TWDB No. 62710 to CTEX Construction Services, LLC. A motion awarding the project to CTEX Construction Services, LLC was made by Alderwoman Crews. The motion was seconded by Mayor Pro Tem Henry, all were in favor and the motion carried.
- g. Engineer status report on Contract A – water treatment plant rehabilitation. Toby gave an update
- h. Engineer status report on Contract B – raw water pond and transmission line. Toby gave an update
- i. Engineer status report on DWSRF Water System Improvement Project with TWDB. Toby provided and gave an update
- j. Engineer status report on CWSRF Sanitary Sewer System Improvement Project with TWDB. Toby provided and gave an update
- k. Engineer status report on City hall rehabilitation project – Toby provided and gave an update
- l. Engineer discussion on EDA grant for sewer plant – Toby informed Council that he was in the process of applying for the EDA grant for the sewer plant he thought the City had a really good chance of getting

awarding the grant and if the City did it would free up some of the loan money from TWDB.

Mayor Sanders moved to item 6 consideration and possible action on following ordinance and other matters pertaining to ordinances.

- a. Ordinance No. 2018-08-01 – **AN ORDINANCE OF THE CITY OF ANAHUAC, TEXAS AMENDING ITS CODE OF ORDINANCES TO ADD A NEW CHAPTER 95, SPECIAL EVENTS.** (second reading of ordinance)
- b. Ordinance No. 2018-09-03 – **AN ORDINANCE BY THE CITY OF ANAHUAC, TEXAS DENYING THE RATE INCREASE REQUEST OF ENTERGY TEXAS, INC. FILED MAY 15, 2018**

A motion to approve item a was made by Alderwoman Crews, the motion was seconded by Mayor Pro Tem Henry, all were in favor and the motion carried.

A motion to approve item b was made by Alderwoman Jircik, the motion was seconded by Alderman Thompson, all were in favor and the motion carried.

Mayor Sanders moved to item 3 consideration and possible action on citizen's agenda request:

- a. **Cara Barrow** – Requesting an adjustment to her sewer portion of her water bill due to a water leak. If approved the credit would be for 14.27. A motion approving the credit of \$14.27 was made by Alderman Perry. The motion was seconded by Alderman Thompson, all were in favor and the motion carried.
- b. **Stacy Majors** – Requesting a payment arrangement due to a high water bill from a leaking toilet. A motion approving a payment plan was made by Alderwoman Crews. The motion was seconded by Alderwoman Jircik, all were in favor and the motion carried.

Mayor Sanders moved to item 4 consideration and possible action on extending lease agreement with Modspace for the portable building being used as City Hall. A motion to go with the month to month lease after November of 2018 was made by Alderwoman Jircik. The motion was seconded by Alderwoman Crews, all were in favor and the motion carried.

Mayor Sanders moved to item 5 consideration and possible action on awarding the following proposals.

- a. Application and administrative services for Community Development Block Grant- Disaster Recovery Program (CDBG-DR) Hazard Mitigation Grant Program (HMGP)
- b. Proposal for solid waste service within the City to Hotchkiss Disposal Service

A motion approving items a and b was made by Alderwoman Crews. The motion was seconded by Alderman Thompson, all were in favor and the motion carried.

Mayor Sanders moved to item 7 consideration and possible action on the following agreements for fiscal year 2018-2019:

- a. Agreement with the Anahuac EMS
- b. Agreement with the Anahuac VFD
- c. Agreement/Engagement letter with Start, Garcia, and Stanley, LLC for audit of 2018.

Item a – A motion to approve the agreement with Anahuac EMS was made by Alderman Thompson. The motion was seconded by Alderwoman Jircik, all were in favor and the motion carried.

Item b – A motion to approve the agreement with Anahuac VFD was made by Alderman Thompson. The motion was seconded by Alderwoman Jircik, all were in favor and the motion carried.

Item c – Bring back once it is received

Mayor Sanders moved to item 8 consideration and possible action on declaring the Ford Ranger as surplus. A motion to approve the Ford Ranger as surplus was made by Alderwoman Crews. The motion was seconded by Alderman Perry, all were in favor and the motion carried.

Mayor Sanders moved to item 9 consideration and possible action on approving the organization chart for fiscal year 2018-2019. A motion approving the organization with the Public Works Director and City Secretary being placed under the City Administrator instead of Mayor and Council was made by Alderwoman Crews. The motion was seconded by Alderman Perry, all were in favor and the motion carried.

Mayor Sanders moved to item 10 Vote on and adopt the budget for fiscal year 2018-2019. Ordinance No. 2018-09-01 – **AN ORDINANCE ADOPTING AND APPROVING A BUDGET FOR THE CITY OF ANAHUAC, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2019; MAKING APPROPRIATIONS FOR THE CITY FOR SUCH YEAR AS REFLECTED IN SAID BUDGET; MAKING CERTAIN FINDINGS INCLUDING COMPLIANCE WITH THE OPEN MEETING ACT LAW AND PROVIDING SEVERABILITY.** A motion approving the budget and the ordinance was made by Alderman Thompson. The motion was seconded by Mayor Pro Tem Henry. Roll call was done all 5 Alderpersons and the Mayor voted yes.

Mayor Sanders moved to item 11 vote on and adopt the proposed tax rate of \$0.710234 for fiscal year 2018-2019: **AN ORDINANCE LEVYING AD VALOREM TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT**

OF THE CITY OF ANAHUAC, TEXAS FOR THE YEAR 2018; PROVIDING FOR APPORTIONING EACH LEVY FOR SPECIFIC PURPOSES; AND, PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SAME SHALL BECOME DELINQUENT IF NOT PAID.

A motion approving the tax rate and the ordinance was made by Alderwoman Jircik. The motion was seconded by Alderwoman Crews, all were in favor and the motion carried. Roll call done all 5 Alderpersons and the Mayor voted yes.

Mayor Sanders moved to item 12 consent agenda

- a. Accounts payables
- b. Bookkeepers Report for August 2018
- c. Approval of minutes from August 6, 2018, August 13, 2018, August 27, 2018, and August 29, 2018
- d. Approve City Secretary to attend additional seminars for her certification

A motion to approve the consent items was made by Mayor Pro Tem Henry. The motion was seconded by Alderman Thompson, all were in favor and the motion carried.

Mayor Sanders moved to item 13 consideration and possible action on department reports. A motion approving the department reports including the City Administrator being able to handle payment plans, and adjustments or waving permit fees was made by Alderwoman Crews. The motion was seconded by Alderwoman Jircik, all were in favor and the motion carried.

With no further business needed to be brought before the council Mayor Sanders moved to item 14 and regular meeting was adjourned at 7:46 p.m.

Cheryl Sanders, Mayor
City of Anahuac

Julie Harvill, City Secretary
City of Anahuac