



CITY OF ANAHUAC

Cheryl Sanders, Mayor

Charlie Henry, Position 1, Mayor Pro Tem
Janice Jircik, Position 2
Sean Perry, Position 3

Deidre Crews, Position 4
Danny Thompson, Position 5

City of Anahuac Agenda
Regular Meeting @ 6:30 p.m.
Monday, March 12, 2018
Council Chambers
City Hall, 501 Miller Street, Anahuac, TX 77514

CALL TO ORDER

INVOCATION AND PLEDGE

U. S. FLAG

Texas Flag: Honor the Texas Flag. I pledge allegiance to thee, Texas, one state, under God, one, and indivisible.

REGULAR MEETING

1. Comments from Audience – Speakers must sign in with the City Secretary to speak. There is a 3 minute time limit. At this time, any person with business before the Council not scheduled on the agenda may speak to Council. No formal action can be taken on these items at this meeting
2. Consideration and possible action on City Water Plant Project, City Sewer Projects, CDBG Project NO. 7216009, and TWDB Projects and related engineering matters, including but not limited to the following:
 - a. Engineer status report on Contract A – water treatment plant rehabilitation
 - b. Engineer status report on Contract B – raw water pond and transmission line
 - c. Update on the CDBG project
 - d. Update on the TWDB project
3. Consideration and possible action on citizen agenda request:
 - a. **Gary Ferguson** – Requesting discussion on water department – accountability and transparency with City of Anahuac Water Department.
 - b. **Steven & Cheryl Brown Jacobs** – Requesting a variance of having a RV Park on Lazy Ln.
 - c. **Patricia Hvamstad** – Wants to address Council about user fees, trash pickup, way to contact citizens about city issues (boil water notices) and to address the possibility of having live feed of the meetings.
4. Consideration and possible action on being a sponsor for the high school by purchasing a banner.

5. Consideration and possible action on contract/agreement with Burton Accounting, P.L.L.C.
6. Consideration and possible action on Fuelman gas cards.
7. Consideration and possible action on purchasing chemicals for the water plant on as needed bases.
8. Consideration and possible action on Resale offer for Parcel 7324.
9. Consideration and possible action on hiring two maintenance personnel instead of one.
10. Consideration and possible action speed limit warrant study done for Harvest Ridge Subdivision and the possibility of having speed limit signs posted.
11. Consideration and possible action on the below RFQ's/RFP's
 - a. Request for Qualifications for Professional Engineering Services – Flood Recovery
 - b. Request for Proposal for Solid Waste Services
12. Consideration and possible action declaring the following as surplus
 - a. John Deere front end loader
 - b. Old water meters bottoms – 28 Rockwell, 6 Neptune, 6 SRII, 16 Hersey, 62 IMC, and 2 RG3
13. Consideration and possible action on getting tailgate repaired on vehicle.
14. Consideration and possible action on proposal with Cove Consulting and Municode for redoing the website.
15. Consideration and possible action on City Secretary Julie Harvill to attend seminar in October 23, 2018 through October 27, 2018 for her certification training program.
16. Consideration and possible action on adding social media to the employee handbook.
17. Consideration and possible action on the custodial services for City Hall.
18. Convene into closed session.
 - a. Pursuant to Open Meetings Act, Chapter 551, Section 551.071 of the Texas Government Code – Consultations with Attorney; regarding pending/possible Litigation.
 - b. Pursuant to Open Meetings Act, Chapter 551, Section 551.074 of the Texas Government Code – for deliberation regarding personnel matters to discuss the employment, evaluation, reassignment, duties, discipline, or dismissal of City Administrator, Public Works Director, and Code Enforcement.
19. Reconvene into open session, and take any action, if necessary, on closed session items.
20. Consent Agenda

Approved by on motion with no discussion

 - a. Accounts payables
 - b. Bookkeepers Reports from March 2018
 - c. Approval of minutes from February 12, 2018 and February 26, 2018
 - d. **Ella Moore** – Requesting an adjustment to the sewer portion of her water bill and payment arrangement due to a water leak. If approved the credit would be for \$97.29.
 - e. **Sopheathee Khun** – Requesting an adjustment to sewer portion of water bill due to a water leak. If approved the credit would be for \$280.00.

- f. **Anahuac Masonic Lodge** – Requesting an adjustment to sewer portion of water due to a water leak. If approved the credit would be for \$13.72.
- g. **Cheryl & Rene Padilla** – Requesting an adjustment to sewer portion of water bill due to a water leak. If approved the credit would be for \$50.87.
- h. **Sherrie Raynes** – Requesting and adjustment to sewer portion of water bill due to a water leak. If approved the credit would be for \$516.73
- i. **Fred Sloan** – Requesting an adjustment to sewer portion of water bill due to a water leak. If approved the credit would be for \$136.10.
- j. **Bobbie & Allen Clark** – Requesting an adjustment to sewer portion of water bill and a payment arrangement due to a water leak. If approved the credit would be for \$1313.07.
- k. **Jessica Hawthorne** – Requesting an adjustment to sewer portion of water bill due to a water leak. If approved the credit would be for \$34.01.
- l. **Suzanne Pennington** – Requesting an adjustment to sewer portion of water bill due to a water leak. If approved the credit would be for \$83.25.
- m. **Our Lady Light Catholic Church (2207 S Main St)**– Requesting an adjustment to sewer portion of water bill due to a water leak. If approved the credit would be for \$187.50.
- n. **Our Lady Light Catholic Church (2205 Trinity)** – Requesting an adjustment to sewer portion of water bill due to a water leak. If approved the credit would be for \$79.31.
- o. **Chambers County Park Restroom (Joanna Wilson)** – Requesting an adjustment to sewer portion of water bill due to a water leak. If approved the credit would be \$804.78.
- p. **Chambers County Jenkins Building (Joanna Wilson)** – Requesting an adjustment to sewer portion of water bill due to a water leak. If approved the credit would be \$722.61.
- q. **Lisa Whittington** – Requesting an adjustment to sewer portion of water bill due to a water leak. If approved the credit would be \$120.18
- r. **Alex Bill III** – Requesting an adjustment to sewer portion of water bill due to a water leak. If approved the credit would be \$83.65
- s. **Roberto Mendez** – Requesting an adjustment to sewer portion of water bill due to a water leak. If approved the credit would be for \$83.21.
- t. **AISD High School** – Requesting an adjustment to sewer portion of water bill due to a water leak. If approved the credit would be for \$1028.80.
- u. **AISD Elementary School** – Requesting an adjustment to sewer portion of water bill due to a water leak. If approved the credit would be for \$747.77.

21. Consideration and possible action on department reports.

- a. Mayor (Verbal)
- b. Council Members (Verbal)
- c. City Attorney
 - Annexation for Alligator Alley – 240 Bolivar and
 - Annexation Anahuac National Bank – 801 S Ross Sterling
 - Chambers-Liberty County Navigation District
 - Gym on S. Main
- d. City Secretary (Written)
 - Check register
 - Fuel Report
- e. Utility Billing (Written)
 - Utility Account History Report
 - Water Purchase and Sales Report
- f. Code Enforcement (Written)
 - Code Enforcement Report

22. Adjournment

"The City Council for the City of Anahuac, Texas reserves the right to adjourn into Closed Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney); 551.072

(Deliberation about Real Property); 551.073 (Deliberation about gifts and donation); 551.074 (Personnel Matters); 551.076 (Deliberation about Security Devices); and 551.087 (Economic Development)."

REASONABLE ACCOMMODATION FOR THE DISABLED ATTENDING THIS MEETING WILL BE AVAILABLE; DISABLED PERSONS IN NEED OF SPECIAL ASSISTANCE AT THE MEETING SHOULD CONTACT THE CITY SECRETARY AT (409) 267-6681.

I, Julie Harvill, City Secretary, do hereby certify that a copy of the March 12, 2018 City Council Agenda was posted to the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.anahuac.us, in compliance with Chapter 551, Texas Government Code by 4:00 PM on March 9, 2018.



Julie Harvill, City Secretary

Removed By: _____ Removed On: _____