



CITY OF ANAHUAC

Cheryl Sanders, Mayor

Charlie Henry, Position 1
Janice Jircik, Position 2
Miguel Anderson, Position 3

Deidre Crews, Position 4, Mayor Pro Tem
Danny Thompson, Position 5

City of Anahuac Agenda
Workshop @ 5:00 p.m. & Regular Meeting @ 6:30 p.m.
Monday November 14, 2016
Council Chambers
City Hall, 501 Miller Street, Anahuac, TX 77514

CALL TO ORDER

INVOCATION AND PLEDGE

U. S. FLAG

Texas Flag: Honor the Texas Flag. I pledge allegiance to thee, Texas, one state, under God, one, and indivisible.

WORKSHOP

1. Discuss permitting process.
2. Discuss City's Loan process with the Texas Water Development Board
3. Discuss water rate study
4. Discuss any other City business that needs to be brought before City Council

REGULAR MEETING

1. Comments from Audience – Speakers must sign in with the City Secretary to speak. There is a 3 minute time limit. At this time, any person with business before the Council not scheduled on the agenda may speak to Council. No formal action can be taken on these items at this meeting
2. Consideration and possible action on City Water Plant Project, City Sewer Projects, and related engineering matters, including but not limited to the following: (placed by City Secretary Harvill)
3. Consideration and possible action on Water Conservation Plan & Drought Contingency Plant. (placed by City Administrator Bays)
4. Consideration and possible action to approve the following with LJA Engineering, Inc for Professional Engineering Services for Texas Water Development Board Loans. (placed by City Administrator Bays)
 - a. Proposal Letter
 - b. Agreement

5. Consideration and possible action approve engagement letter with U. S. Capital Advisors for Financial Consultant Services for Texas Water Development Board Loans. (placed by City Administrator Bays)
6. Consideration and possible action to approve engagement letter with Andrews Kurth for bond counsel services for Texas Water Development Board Loans. (placed by City Administrator Bays)
7. Consideration and possible action on citizen's agenda request: (placed by City Secretary Harvill)
 - a. **Anahuac Volunteer Fire Department - Tish Marshall** – Discuss water bill and contract.
 - b. **Elton Hollis** – Request adjustment to his water bill due to a water leak. If approved the adjustment would be for \$564.88
 - c. **Kathy Chambliss** – Request adjustment to his water bill due to a water leak. If approved the adjustment would be for \$310.20
 - d. **Ricky Brown/St James United Methodist Church** – Request to discuss their past two water bills.
8. Consideration and possible action to approve utility rate study. (placed by City Administrator Bays)
9. Consideration and possible action on the duplex being built by Lane Bertrand.(placed by Mayor Pro Tem Crews)
10. Consideration and possible action regarding the building plans that was submitted for 609 Oak. (placed by Mayor Pro Tem Crews)
11. Consideration and possible on annexation for the Alligator Alley RV Park. (placed by Mayor Pro Tem Crews)
12. Consideration and possible action on placing water tap at Fort Anahuac Park for the parks department of Chambers County. (placed by Alderman Thompson and Alderman Anderson)
13. Consideration and possible on new contract between the Chambers-Liberty Counties Navigation District and the City. (placed by City Secretary Harvill)
14. Consent Agenda (placed by City Secretary Harvill)
Approved by one motion with no discussion
 - a. Bookkeeper's report for October 2016.
 - b. Accounts payables
 - c. Approval of minutes from October 11, 2016
 - d. Verizon Wireless Customer Agreement – DIR Contract No. DIR-TSO-3415
 - e. Approval of requisition in the amount of \$7,125.30 for the cost of removing old chemicals at the water plant
 - f. Ordinance No. 2016-11-01 – **AN ORDINANCE AMENDING CHAPTER 51: WATER: 51.016 CONNECTIONS; PERMIT AND PROCEURE.**
 - g. Ordinance No. 2016-11-02 – **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANAHUAC, TEXAS, AMENDING ORDINANCE 51.002 DROUGHT CONTINGENCY PLAN AND 51.003 WATER CONSERVATION PROGRAM.**
15. Convene into closed session on the following:
 - a. Pursuant to Open Meetings Act, Chapter 551, Section 551.074 of the Texas Government Code – for deliberation regarding personnel matters to discuss the employment, evaluation, reassignment, duties, discipline, or dismissal of City Administrator Ken Bays. (placed by Mayor Pro Tem Crews, and Alderwoman Jircik)
16. Reconvene into open session and take action, if necessary, on closed session items.

17. Consideration and possible action on department reports. (placed by City Secretary Harvill)

- a. Mayor (Verbal)
- b. Council Members (Verbal)
- c. City Administrator (Written)
- d. Public Works Supervisor (Written)
 - Water Purchase and Sales Report
 - Fuel Report
 - Code Enforcement Report
- e. City Secretary (Written)
 - Check Register
- f. Utility Billing (Written)
 - Utility Account History Report
- g. Don Langford – Constable (No Report Given)
 - Crime Report

18. Adjournment

"The City Council for the City of Anahuac, Texas reserves the right to adjourn into Closed Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney); 551.072 (Deliberation about Real Property); 551.073 (Deliberation about gifts and donation); 551.074 (Personnel Matters); 551.076 (Deliberation about Security Devices); and 551.087 (Economic Development)."

REASONABLE ACCOMMODATION FOR THE DISABLED ATTENDING THIS MEETING WILL BE AVAILABLE; DISABLED PERSONS IN NEED OF SPECIAL ASSISTANCE AT THE MEETING SHOULD CONTACT THE CITY SECRETARY AT (409) 267-6681.

I, Julie Harvill, City Secretary, do hereby certify that a copy of the November 14, 2016, 2016 City Council Agenda was posted to the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.anahuac.us, in compliance with Chapter 551, Texas Government Code by 4:00 PM on November 10, 2016.


Julie Harvill, City Secretary

Removed By: _____ Removed On: _____