



CITY OF ANAHUAC

Cheryl Sanders, Mayor

Charlie Henry, Position 1, Mayor Pro Tem
Janice Jircik, Position 2
Sean Perry, Position 3

Deidre Crews, Position 4
Danny Thompson, Position 5

City of Anahuac Agenda
Public Hearing @ 6:00 p.m. & Regular Meeting immediately following Public Hearing
Monday January 8, 2018
Council Chambers
City Hall, 501 Miller Street, Anahuac, TX 77514

CALL TO ORDER

INVOCATION AND PLEDGE

U. S. FLAG

Texas Flag: Honor the Texas Flag. I pledge allegiance to thee, Texas, one state, under God, one, and indivisible.

PUBLIC HEARING

1. The purpose of the public hearing to review the status of structures deemed Uninhabitable and dangerous or in need to being repaired; also to hear updates and status from the owners of the listed properties.
 - a. 1301 Stowell – Glenna Marie Rutherford
 - b. 409 Davis – Doris Baker
 - c. 1102 N Main – Lee Fanner
 - d. 1107 Canal – Georgia J Meekins & Cheryl Meekins
 - e. 1409 Beaumont – Shirly Desormeaux
 - f. 704 Davis – Simon Tran Cao
 - g. 1210 Work – Kevin Melvin Stokes

REGULAR MEETING

1. Comments from Audience – Speakers must sign in with the City Secretary to speak. There is a 3 minute time limit. At this time, any person with business before the Council not scheduled on the agenda may speak to Council. No formal action can be taken on these items at this meeting
2. Consideration and possible action on City Water Plant Project, City Sewer Projects, CDBG Project NO. 7216009, and TWDB Projects and related engineering matters, including but not limited to the following:
 - a. Engineer status report on Contract A – water treatment plant rehabilitation
 - b. Engineer status report on Contract B – raw water pond and transmission line
 - c. Update on the CDBG project

- d. Pay Request #2 for the 2016 Sanitary Sewer Rehabilitation Project CDBG Project # 7216009
 - e. Update on the TWDB project
3. Consideration and possible action on citizen agenda request:
 - a. **Sheila Campbell** – Requesting an adjustment to her water bill due to a water leak. If approved the adjustment would be for \$58.71.
 - b. **Amanda Lee** – Asking for a variance to have a FEMA trailer moved onto her property due to her mobile home being damaged during Hurricane Harvey.
 4. Consideration and possible action the following items from the Public Hearing:
 - a. 1301 Stowell – Glenna Marie Rutherford
 - b. 409 Davis – Doris Baker
 - c. 1102 N Main – Lee Fanner
 - d. 1107 Canal – Georgia J Meekins & Cheryl Meekins
 - e. 1409 Beaumont – Shirley Desormeaux
 - f. 704 Davis – Simon Tran Cao
 - g. 1210 Work – Kevin Melvin Stokes
 5. Consideration and possible action on Order of Election.
 6. Consideration and possible action on insurance claims filed due to the hurricane and related hurricane matters, including but not limited to the following:
 - a. 2 City Vehicles that were damaged during the hurricane replacing one or both of them.
 - b. Claim/Payment received for City Hall except for contents
 - c. Plan for City Hall
 7. Consideration and possible action on letter received from BlueSky Tower Partners LLC regarding cell site installations on water tank located on Tower Ave.
 8. Consideration and possible action on selling and/or listing as surplus the City's old trash cans.
 9. Consideration and possible action on declaring the following items as surplus:
 - a. 4 aerator motors at sewer plant
 - b. Miscellaneous scrap metal at the sewer plant
 10. Consideration and possible action on sealed bid for old sewer plant building.
 11. Consideration and possible action on water meters.
 12. Consideration and possible action on closing bank account 18384 – 2004 Debt Fund with Anahuac National Bank.
 13. Consideration and possible action on all aspects of the Mayor Pro Tem.
 14. Consideration and possible action on Code Enforcement.
 15. Consideration and possible action on time clock for hourly employees.
 16. Consideration and possible action on mowing policy.
 17. Consideration and possible action on ordinances and how they are enforced.
 18. Consideration and possible action on using contractors and who decides to call.

19. Consideration and possible action on implementing a hiring freeze until a Public Works Director or City Administrator is in place.

20. Consideration and possible action on hiring or entering into an agreement with a firm to assist in hiring a City Administrator and Public Works Director.

21. Consent Agenda

Approved by on motion with no discussion

- a. Accounts payables
- b. Bookkeepers Reports from January 2018
- c. Approval of minutes from December 11, 2017.
- d. Interlocal Agreement between Chambers County and City of Anahuac regarding food inspections
- e. Interlocal Agreement between Chambers County and City of Anahuac regarding Floodplain.
- f. Ordinance No. 2018-01-01 – **AN ORDINANCE OF THE CITY OF ANAHUAC, TEXAS, AMENDING AREAS OF SPECIAL FLOOD HAZARD IDENTIFIED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY.**

22. Consideration and possible action on department reports.

- a. Mayor (Verbal)
 - Comprehensive Plan
- b. Council Members (Verbal)
- c. City Attorney
 - Annexation for Alligator Alley – 240 Bolivar and Anahuac National Bank – 801 S Ross Sterling
 - Ordinance No. 2017-12-01 - **AN ORDINANCE OF THE CITY OF ANAHUAC, TEXAS AMENDING CHAPTER 91: ABANDONED AND JUNK MOTOR VEHICLES, SECTION 91.04 JUNK VEHICLES A PUBLIC NUISANCE.**
- d. City Secretary (Written)
 - Check register
 - Fuel Report
- e. Utility Billing (Written)
 - Utility Account History Report
 - Water Purchase and Sales Report
- f. Code Enforcement (Written)
 - Code Enforcement Report

23. Adjournment

"The City Council for the City of Anahuac, Texas reserves the right to adjourn into Closed Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney); 551.072 (Deliberation about Real Property); 551.073 (Deliberation about gifts and donation); 551.074 (Personnel Matters); 551.076 (Deliberation about Security Devices); and 551.087 (Economic Development)."

REASONABLE ACCOMMODATION FOR THE DISABLED ATTENDING THIS MEETING WILL BE AVAILABLE; DISABLED PERSONS IN NEED OF SPECIAL ASSISTANCE AT THE MEETING SHOULD CONTACT THE CITY SECRETARY AT (409) 267-6681.

I, Julie Harvill, City Secretary, do hereby certify that a copy of the January 8, 2018 City Council Agenda was posted to the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.anahuac.us, in compliance with Chapter 551, Texas Government Code by 4:00 PM on January 5, 2018.



Julie Harvill, City Secretary

Removed By: _____ Removed On: _____