

REGULAR MEETING
MONDAY, AUGUST 14 2017
6:30 p.m.

A Regular Meeting of the Anahuac City Council was held in the Council Chambers of Anahuac City Hall located at 501 Miller Street, Anahuac, Texas on Monday, August 14, 2017 at the above noted time.

There were present:

Cheryl Sanders	Mayor
Charlie Henry	Mayor Pro Tem
Janice Jircik	Aldерwoman
Deidre Crews	Mayor Pro Tem
Danny Thompson	Alderman
Sean Perry	Alderman
Richard Baker	City Attorney
Ken Bays	City Administrator
Julie Harvill	City Secretary
Stephen Bivin	Public Works Director

Those not present:

Guests:

Stephanie Welch	Citizen
Tammy Hale	Citizen
Kathryn Hale	Visitor
Marilyn & Jerry Rainwater	Industrial Power & Battery, INC
Annette Abernathy	AMDD
JoAnn Finnels	Citizen
Larry Finnels	Citizen
Chris Jircik	Citizen
Sue Hawthorne	The Progress
Alan Cramer	Savannah Apartments
John Mulryan	Citizen

Regular Meeting

Mayor Sanders called the regular meeting to order at 6:35 p.m. Alderman Henry led the invocation and Alderman Thompson led the pledges.

Mayor Pro Tem Henry moved to item 2 comments from the Audience. Mr. Larry Finnels had signed to speak to Council regarding the street light at the corner or Sullivan and 563. Stephanie Welch signed up to speak to Council (however she was on the agenda)

Mayor Pro Tem Henry moved to item 3 consideration and possible action on City Water Plant Project, City Sewer Projects, CDBG Project No. 7216009, TWDB Projects and related engineering matters, including but not limited to the following:

- a. Pay request # 20 for contract A in the amount of \$1000,640.76 of which \$23,889.50 is portion of the \$63,028.00 form Change Order No. 3 and will be paid City funds not grant/loan funds
- b. Engineer status report on Contract A – water treatment plant rehabilitation
- c. Engineer status report on Contract B – raw water pond and transmission line
- d. Updated on the CDBG Project
- e. Update on the TWDB Project

City Engineer Toby Davis gave an update on the above items. A motion to approve the pay request was made by Mayor Pro Tem Henry. The motion was seconded by Alderwoman Crews, all were in favor and the motion carried.

Mayor Sanders moved to item 14 consideration and possible action on joint venture with AMDD and the proper procedure declaring buildings dilapidated structures. A motion to approve the agreement developed by City Attorney Richard Baker was made by Alderwoman Crews. The motion was seconded by Alderman Perry, all were in favor and the motion carried.

Mayor Sanders moved to item 15 consideration and possible action on the upkeep of the boat ramp at the end of Main Street when completed. A motion stating the City would keep the boat ramp mowed, the trash dumped was made by Alderwoman Crews. The motion was seconded by Alderman Perry, all were in favor and the motion carried.

Mayor Sanders move to item 4 consideration and possible action to remove the following 5 items that were tabled at the July 10, 2017 meeting and take any action needed:

1. Consideration and possible action on extension that were previously given on RV placement at residents.
 - a. **Marvin Kelly** – Council gave a 6 month extension on January 9, 2017 for the RV to remain at 407 Belton. The six month extension has ended.
 - b. **Stephanie Welch** – Council gave a 4 month extension on March 13, 2017 for the RV to remain at 606 N. Main. The 4 month extension will end on July 13, 2017
 - c. **Don Hampton** – Council gave a 4 month extension on March 13, 2017 for the RV to remain at 201 S. Texas. The 4 month extension will end on July 13, 2017

- d. **Tammy Hale** – Council gave a 1 month extension on June 12, 2017 for the RV to remain at 1711 S. Main. The 1 month extension will end on July 12, 2017.
2. Consideration and possible action on awarding depository sealed bids from Post Oak Bank and Anahuac National Bank.
3. Consideration and possible action on festival ordinance.
4. Consideration and possible action on the closed bridge on Oak Street.
5. Consideration and possible action on the contract with Chambers-Liberty County Navigation District (CLCND).

A motion to remove all items from the table was made by Alderman Thompson. The motion was seconded by Alderwoman Jircik, all were in favor and the motion carried.

A motion on item 1 above to not allow anymore extensions on the RV's and strictly follow the ordinance was made by Alderman Thompson. The motion was seconded by Alderwoman Jircik, all were in favor and the motion carried.

A motion on item 2 above to award depository sealed bids from Post Oak Bank and Anahuac National Bank. A motion to move all accounts from Post Oak Bank to Anahuac National Bank was made by Mayor Pro Tem Henry. The motion was seconded by Alderwoman Jircik, all were in favor and the motion carried.

Item 3 from above information was provided on the Gatorfest, however no festival ordinance was developed.

Item 4 from above Trinity Bay Conservation District and Chambers County Road and Bridge will prepare the bridge on Oak street and also repair the bridge on Davis Ave.

Item 5 from above Council did not take any action; they suggested no changes at this time, that Chambers-Liberty County Navigation District present something in writing of why changes are being requested.

Mayor Sanders moved to item 5 consideration and possible action on allowing adjustments to sewer portion of bill when filling up swimming pools. A motion to allow adjustments on swimming pools as long as the citizens pay a \$10.00 fee for a swimming pool permit before the pool is filled, a City employee must inspect the location to verify a pool is on the property, the citizen must provide documentation showing how big the pool is was made by Alderman Perry. The motion was seconded by Alderman Thompson, all were in favor and the motion carried.

Mayor Sanders moved to 6 consideration and possible action on citizen's agenda request:

- a. **Sue Kruger** – Doesn't want to pay a late charge on her two accounts due to her bringing her payment late to City Hall. – No action taken
- b. **Stephanie Welch** – Requesting adjustment to sewer portion for filling up pool. A motion to adjustment 24,000 gallons from sewer portion of bill was made by Mayor Pro Tem Henry. The motion was seconded by Alderman Perry, all were in favor and the motion carried.
- c. **Savannah Apartments/Alan Cramer** – Requesting a price reduction on the 18 water meters it is purchasing for these apartments. No action was taken.

Mayor Sanders moved to item 7 consideration and possible action on the process of how ordinances are presented to the Council for review and when making decisions pertaining to the ordinances.

Mayor Sanders moved to item 1 a Proclamation recognizing Haley Jircik as one of Texas FFA Association Officers. Mayor Sanders presented Haley Jircik with the Proclamation.

Mayor Sanders moved to item 8 consideration and possible action on the City following the County Holiday schedule. Council requested calendars be done and for it to be brought back at the October 2017 meeting.

Mayor Sanders moved to item 9 consideration and possible action on effective tax rate for 2017-2018. A motion to accept the tax rate was made by Alderman Thompson. The motion was seconded by Mayor Pro Tem Henry, all were in favor and the motion carried.

Mayor Sanders moved to item 10 consideration and possible action on setting public hearing for tax rate and budget. A motion to set the meeting for August 21, 2017 at 6:00 pm was made by Alderman Thompson. The motion was seconded by Alderwoman Crews, all were in favor and the motion carried.

Mayor Sanders moved to item 11 consideration and possible action on switching from American Legal Publishing to Municode for the City's supplementation service. A motion to switch from American Legal Publishing to Municode was made by Mayor Pro Tem Henry. The motion was seconded by Alderman Perry, all were in favor and the motion carried.

Mayor Sanders moved to item 12 consideration and possible action on the copier rental with Star Graphics. Council wants staff to get more quotes.

Mayor Sanders moved to item 13 consideration and possible action on dress code for employees. A motion to approve the dress was made by Alderwoman Crews. The motion was seconded by Alderman Perry, all were in favor and the motion carried. (See attached)

Mayor Sanders moved to item 16 consideration and possible action on proper procedure to lawfully demolish buildings in the City. Handled under item 14.

Mayor Sanders moved to item 17 consideration and possible action on the City's mowing policy and setting such policy for City properties and right of ways. No action taken.

Mayor Sanders moved to item 18 consent agenda items:

- a. Accounts Payable
- b. Bookkeeper's Reports from August 2017
- c. Approval of minutes from June 12, 2017 regular meeting, July 10, 2017 regular meeting
- d. List of properties for letters to be sent in regards to structures needing to be torn down or repaired.
- e. Approve 2017 Certified Appraised Values.
- f. Agreement letter with Start, Garcia, & Stanley, LLC to perform the audit for Fiscal year 2016-2017.
- g. Resolution No. 2017-08-01 – **A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ANAHUAC, TEXAS, DESIGNATING AUTHORIZED SIGNATORIES FOR CONTRACTUAL DOCUMENTS AND DOCUMENTS FOR REQUESTING FUNDS PERTAINING TO THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (TxCDBG) CONTRACT NUMBER 7216009**

A motion to approve items a, b, c, d, e, and g of consent agenda item was made by Alderwoman Jircik. The motion was seconded by Mayor Pro Tem Henry, all were in favor and the motion carried.

Item f was removed by City Administrator and not approved and will be placed back on the September 11, 2017 agenda.

Mayor Sanders moved to item 19 consideration and possible action on department reports. No action was taken.

With no further business needed to be brought before Mayor Pro Tem Henry moved to item 20. The meeting adjourned at 8:16 p.m.

**Cheryl Sanders, Mayor
City of Anahuac**

**Julie Harvill, City Secretary
City of Anahuac**