

WORKSHOP & REGULAR MEETING
MONDAY, NOVEMBER 14, 2016
6:30 p.m.

A Workshop & Regular Meeting of the Anahuac City Council was held in the Council Chambers of Anahuac City Hall located at 501 Miller Street, Anahuac, Texas on Monday, November 14, 2016 at the above noted time.

There were present:

Cheryl Sanders	Mayor
Janice Jircik	Aldерwoman
Deidre Crews	Mayor Pro Tem
Miguel Anderson	Alderman (6:39) (not present @ workshop)
Danny Thompson	Alderman
Charlie Henry	Alderman
Richard Ferguson	City Attorney
Richard Baker	City Attorney
Ken Bays	City Administrator
Julie Harvill	City Secretary

Those not present:

Guests:

Scott Wible	City Consultant
Toby Davis	LJA Engineering
Bill Stults	Citizen
Larry George	Chambers County
Robert Hall	Chambers County
Aaron Thomas	Chambers County
Dayna Haynes	The Progress
Chester Linares	Citizen
Steven White	Citizen
Ron Fletcher	Entergy
Emerson Echols	Anahuac Washateria
Ira Echols	Anahuac Washateria
Ann Sloan	SLN Enterprise

Workshop

Mayor Sanders called the workshop to order at 5:02 p.m. Alderman Henry led the invocation and Alderwoman Jircik led the pledges.

Mayor Sanders moved to item 1 discuss permitting process. Bobby Hall spoke before Council and gave a handout of what the County uses, which showed when a professional engineer was required and not required. Mr. Hall also stated the the County has developing committee which reviews plans, etc. for the County. Randy

Mason with Bureau Veritas spoke before Council and informed them exactly what his company does, he suggested that the City assign one person to be the one that reviews application to reassure everything is included before sending to them for review the plans.

Mayor Sanders moved to item 2 discuss City's loan process with the Texas Water Development Board. City Engineer Toby Davis gave Council an update to Council on the loan process. He stated it was administrative complete, it would go before the board on November 17, 2016 for approval of loan commitment and that loan closing would be around February 1, 2017.

Mayor Sanders moved to item 3 discuss water rate study. City Administrator Mr. Bays informed Council this is the study we need for the TWDB loan process to help determine how much the City rates need to be increased. The Mayor stated staff was still looking at ways to add the adjustments, maybe commercial would be charged a higher rate than residential accounts. Mayor Pro Tem Crews asked if this study would tell us how much we needed increase and how long we would need to increase. City Administrator Bays stated the study should be done by the time we close on the loans. Council stated they would prefer to know for sure the money was in the budget somewhere before they agreed to it.

Regular Meeting

Mayor Sanders moved to item 1 comments from the Audience. There were no comments from the audience.

Mayor Sanders moved to item 2 consideration and possible action on City Water Plant Project, City Sewer Projects, and related engineering matters, including but not limited to the following:

- a. Pay Request # 13 for Contract A in the amount of \$209,261.83.

A motion to approve item A was made by Mayor Pro Tem Crews. The motion was seconded by Alderwoman Jircik, all were in favor and the motion carried.

Mayor Sanders moved to item 3 consideration and possible action on Draft Water Conservation Plan & Drought Contingency Plan. Council requested more time to review the material and wanted City Attorney approval before approving. No action was taken.

Mayor Sanders moved to item 4 consideration and possible action on approve the following with LJA Engineering, Inc. for Professional Engineering Services for Texas Water Development Board Loans.

- a. Proposal Letter
- b. Agreement

Council requested more time to review the material and wanted City Attorney approval before approving. No action was taken.

Mayor Sanders moved to item 5 consideration and possible action to approve engagement letter with U. S. Capital Advisors for financial consultant services for Texas Water Development Board Loans. Council requested more time to review the material and wanted City Attorney approval before approving. No action was taken.

Mayor Sanders moved to item 6 consideration and possible action to approve engagement letter with Andrews Kurth for bond counsel services for the Texas Water Development Board Loans. Council requested more time to review the material and wanted City Attorney approval before approving. No action was taken.

Mayor Sanders move to item 7 consideration and possible action on citizen's agenda request.

- a. **Carla Desormeaux** – Request an adjustment on sewer portion of bill due to water leak. If approved the adjustment would be \$5.60. A motion to approve the adjustment was made by Alderwoman Jircik. The motion was seconded by Alderman Anderson. All were in favor and the motion carried.
- b. **Berta Nell Smeal** – Request an adjustment on sewer portion of bill due to water leak. If approved the adjustment would be \$145.56. Ms. Smeal also request that the adjustment be processed by check payable to her as this is one of her rental properties and she paid the bill. A motion to approve the credit by check issued to Ms. Smeal was made by Alderwoman Jircik. The motion was seconded by Alderman Anderson, all were in favor and the motion carried.
- c. **Tammy Hale** – Road closures for the Veteran's Day Parade (11-12-16) and Christmas Parade (12-1-16). A motion approving the road closures was made by Mayor Pro Tem Crews. The motion was seconded by Alderwoman Jircik, all were in favor and the motion carried.
- d. **Ricky Brown/St James UMC** – Request payment plan for high water bill. A motion allowing the church to pay \$90.00 this month and a data log and 5 gallon test be done on the meter and it be brought back to Council next month was made by Mayor Pro Tem Crews. The motion was seconded by Alderwoman Jircik, all were in favor and the motion carried.
- e. **Robert Hall** – Request street closures for Trunk & Treat at the First Baptist Church. A motion to approve the street closures was made by Mayor Pro Tem Crews. The motion was seconded by Alderwoman Crews, all were in favor and the motion carried.
- f. **Leonard Wilson** – Questions regarding mowing. No action taken

Mayor Sanders moved to item 8 consideration and possible action on assigning new members to the HGAC Area Council for 2017 General Assembly. A motion to assign Alderman Anderson as the primary and Alderwoman Jircik as

secondary. The motion was seconded by Alderman Henry, all were in favor and the motion carried.

Mayor Sanders moved to item 9 consideration and possible action on the 2016-2017 agreement between the Anahuac Volunteer Fire Department and the City of Anahuac. A motion to approve the agreement was made by Alderwoman Jircik. The motion was seconded by Alderman Anderson, all were in favor and the motion carried.

Mayor Sanders moved to item 10 consideration and possible action on 2016-2017 agreement between the Anahuac Emergency Corps and the City of Anahuac. A motion to approve the agreement was made by Alderman Anderson. The motion was seconded by Mayor Pro Tem Crews, all were in favor and the motion carried.

Mayor Sanders moved to item 11 consideration and possible action on new contract between the Chambers-Liberty Counties Navigation District and the City. No action was taken; City Attorney Richard Baker is reviewing the contract.

Mayor Sanders moved to item 12 consideration and possible action on windstorm renewal. A motion to renew the windstorm insurance was made by Alderwoman Jircik. The motion was seconded by Alderman Henry, all were in favor and the motion carried.

Mayor Sanders moved to item 13 consideration and possible action on an adoption program for dogs picked up and not claimed by owner. Council wants a report of dogs in kennels, post of facebook. No formal action was taken, Council wants more information.

Mayor Sanders moved to item 14 consideration and possible action on selecting a date for a joint meeting between the City and the AMDD. A motion was made by Alderwoman Jircik to have the meeting on October 18th at 6:30 after the AMDD's meeting. The motion was seconded by Alderman Anderson, all were in favor and the motion carried.

Mayor Sanders moved to item 15 consideration and possible action on the City giving the AMDD permission to rebuild the Lake Anahuac boat ramp on the West end of Main Street. No action was taken

Mayor Sanders moved to item 16 consent agenda items:

- a. Bookkeeper's Report for September 2016
- b. Accounts Payable,
- c. Minutes from September 12, 2016 meeting and September 27 , 2016 meeting

A motion to approve the consent agenda items was made by Alderwoman Jircik. The motion was seconded by Alderman Anderson, all were in favor and the motion carried.

Mayor Sanders moved to item 17 consideration and possible action on department reports. No action taken.

With no further business needed to be brought before Mayor Sanders moved to item 18 and the meeting was adjourned at 7:43 p.m.

**Cheryl Sanders, Mayor
City of Anahuac**

**Julie Harvill, City Secretary
City of Anahuac**