

SPECIAL MEETING
Monday, November 19, 2018
6:30 p.m.

A Special Meeting of the Anahuac City Council was held in the Council Chambers of Anahuac City Hall located at 501 Miller Street, Anahuac, Texas on Monday, November 19, 2018 at the above noted time.

There were present:

Cheryl Sanders	Mayor
Charlie Henry	Mayor Pro Tem, Position 1
Janice Jircik	Aldерwoman Position 2 (6:35 p.m.)
Sean Perry	Alderman Position 3
Deidre Crews	Aldерwoman Position 4
Danny Thompson	Alderman Position 5
William Grigsby	City Administrator
Julie Harvill	City Secretary

Those not present:

Richard Baker	City Attorney
Richard Ferguson	City Attorney

Guests:

Bobby Brasuell	Sewer Plant Operator
Chris Jircik	Citizen

SPECIAL MEETING

Mayor Sanders moved to item 1 comments from the audience – speakers are allowed 3 minutes to address Council. No one signed up to speak

Mayor Sanders moved to item 10 discussion by Wastewater Operator Bobby Brasuell pertaining to the operations of the City of Anahuac Wastewater Treatment Plant. Bobby spoke before Council regarding problems at the Wastewater Treatment Plant, he informed Council that equipment had broken causing the City’s plant to be shut down and forcing the City to use the TBCD plant – which could cause the City to go over limit. He informed Council he knew about the loan money and the repairs in plans to be done to the sewer plant but that the repairs needing to be done to the sewer plant could not wait because it could be a violation and fine from TCEQ. he informed council that he had 750 yards of sludge removed from the plant and that it had not been down in about 8 years. He also stated that the plant wasn’t in too bad of shape and that he would focus on the collection system with the loan money instead of a new plant. No action was taken on this item it was information purposes only.

Mayor Sanders moved to item 11 discussion and possible action on the bids for repairs to the Wastewater Treatment Plant. A motion to approve the bid from Reynolds Environmental Services in the amount of \$14,500.00 for repairs to the Wastewater Treatment Plant was made by Alderman Thompson. The motion was seconded by Alderwoman Crews, all were in favor and the motion carried.

Mayor Sanders moved to item 2 consideration and possible action on City Water Plant Project, City Sewer Projects, TWDB projects and related engineering matters, including but not limited to the following:

- a. Engineer status report on Contract A – water treatment plant rehabilitation. Toby gave an update – project and punch list is completed
- b. Engineer status report on Contract B – raw water pond and transmission line. Toby gave an update – project and punch list is completed.
- c. Engineer status report on DWSRF Water System Improvement Project with TWDB. Toby provided and gave an update
- d. Engineer status report on CWSRF Sanitary Sewer System Improvement Project with TWDB. Toby provided and gave an update
- e. Engineer status report on City hall rehabilitation project – Toby provided and gave an update
- f. Engineer discussion on EDA grant for sewer plant – Toby informed Council that he and William are continuing to work on the application process and that they had met with HGAC and the EDA had increased the amount the grant the City originally requested, which seemed like a good sign the City might get the grant.
- g. Letter of support from City Council for EDA grant. City Administrator William Grigsby informed Council that when he and Toby met with HGAC they suggested a letter of support from City Council. City Council signed the letter of support.

Mayor Sanders moved to item 3 consideration and possible action to award the quote for the hydro-excavation of the water lines in connection with the TWDB project. Toby informed Council that three bids had been received and the lowest bid was from Pioneer Waste Service, Inc in the amount of \$21,535.00 which is the same company that did prior hydro-excavation of the lines and he suggested he be awarded to the lowest bidder Pioneer Waste Service, Inc. A motion to approve awarding the bid to Pioneer Waste Services, Inc. was made by Alderwoman Jircik. The motion was seconded by Mayor Pro Tem Henry, all were in favor and the motion carried.

Mayor Sanders moved to item 4 consideration and possible action on citizen's agenda request:

- a. **Leonard Wilson** – To address the speeding issue and request a stop sign at the intersection of Main and N Texas. City Administrator Grigsby informed Council he had met with Mr. Wilson and seen the problem with speeding himself while visiting with Mr. Wilson. Mr. Grigsby informed Council he had spoken with Commissioner Larry George and the Road and Bridge Department and that once Council approved it would be presented to the Commissioner Court for approval. A motion approving the steps to be taken in order to have a stop sign placed at the intersection was made by Alderman Perry. The motion was seconded by Alderwoman Crews, all were in favor and the motion carried.
- b. **Jeffery Thibodeaux** – Requesting an adjustment to his sewer portion of his bill due to a water leak. City Secretary Harvill informed Council that due to when the leak was found by citizen it was between reads for bills and that staff request a review of Mr. Thibodeaux's last two bills to determine what the credit would be. A motion approving staff to give he credit on the highest bill by doing a six month average on the sewer portion of the bill was made by Alderwoman Crews. The motion was seconded by Alderman Thompson, all were in favor and the motion carried.

Mayor Sanders moved to item 5 consideration and possible action on the following RFQ proposals.

- a. 2019-2020 CDBG with TDA for Engineering/Architectural/Surveying Services
- b. 2017 CDBG-DR Hurricane Harvey (DR-4332) through GLO Community Development & Revitalization.

A motion approving item a to LJA Engineering was made by Alderman Thompson. The motion was seconded by Alderwoman Crews, all were in favor and the motion carried.

City Administrator Grigsby informed Council that he had reached out the references for item b and it was not ready to be awarded.

Mayor Sanders moved to item 6 consideration and possible action on the following interlocal/agreements proposal and Resolutions with Chambers County:

- a. Interlocal agreement with Chambers County Environmental Health Department Food Inspection
- b. Interlocal agreement with Chambers County Floodplain Management
- c. Resolution No. 2018-11-01 – **FOR ADOPTION OF THE CHAMBERS COUNTY HAZARD MITGATION PLAN 2017.**

Item b was pulled as Brad Wilbur with Chambers County so the agreement was not ready to be approval by the City of Anahuac Council.

Item a –A motion to not approve the agreement with Chambers County Environmental Health Department for Food Inspections was made by Alderman Thompson. The motion was seconded by Alderwoman Crews, all were in favor and the motion carried.

Item c – A motion Resolution No. 2018-11-01 was made by Alderman Thompson. The motion was seconded by Alderman Perry, all were in favor and the motion carried.

Mayor Sanders moved to item 7 consideration and possible action on choosing a date for a workshop to discuss the zoning ordinance and the subdivision regulations for the comprehensive plan. The workshop was set for December 11, 2018 at 5:30 p.m., it will also include discussion on a new sign ordinance, and sex offenders residency ordinance.

Mayor Sanders moved to item 8 convene into executive session

- a. Pursuant to Open Meeting Act, Chapter 551, Section 551.071 of the Texas Government Code – Consultations with Attorney; regarding pending/possible litigation.

This item was skipped as there was no need to convene into executive session

Mayor Sanders moved to item 9 reconvene into open session, and take any action, if necessary, on executive session items. Item was skipped

Mayor Sanders moved to item 12 consent agenda

- a. Accounts payables
- b. Bookkeepers Report for September 2018
- c. Approval of minutes from October 09, 2018

A motion to approve the consent items with Magna Flow and Cave Consulting Invoices being pulled from the accounts payables list and item b being pulled was made by Alderwoman Jircik. The motion was seconded by Alderwoman Crews, all were in favor and the motion carried.

Mayor Sanders moved to item 13 consideration and possible action on department reports. Alderman Perry requested the font on the reports be larger to make it easier to read.

With no further business needed to be brought before the council Mayor Sanders moved to item 14 and regular meeting was adjourned at 7:48 p.m.

**Cheryl Sanders, Mayor
City of Anahuac**

Julie Harvill, City Secretary

