

REGULAR MEETING  
Tuesday, October 10, 2017  
6:30 p.m.

A Public Hearing & Regular Meeting of the Anahuac City Council was held in the Council Chambers of Anahuac City Hall located at 501 Miller Street, Anahuac, Texas on Monday, September 11, 2017 at the above noted time.

There were present:

Cheryl Sanders	Mayor
Charlie Henry	Mayor Pro Tem, Position 1
Janice Jircik	Aldерwoman Position 2
Deidre Crews	Aldерwoman Position 4
Sean Perry	Alderman Position 3
Danny Thompson	Alderman Position 5
Richard Baker	City Attorney
Julie Harvill	City Secretary

Those not present:

Richard Ferguson	City Attorney
------------------	---------------

Guests:

Tammy Hale	Parades
Bonnie McLaughlin	Myra Norman
Bill Stults	AMDD
Earl North Jr	Citizen
Myra Norman	Citizen
Noemi Valencia	Citizen
Nicole Swearingen	Employee
David Williams	Employee

**REGULAR MEETING**

Mayor Sanders called the regular meeting to order at 6:32 p.m.

Mayor Sanders moved to item 1 comments from audience. There were not comments from the audience.

Mayor Sanders moved item 2 consideration and possible action on City Water Plant Project, City Sewer Project CDBG Project No. 7216009, and TWDB projects and related engineering matters, including but not limited to the following:

- a. Pay request # 22 for contract A in the amount of \$43,391.48.
- b. Engineer status report on Contract A – water treatment plant rehabilitation

- c. Engineer status report on Contract B – raw water pond and transmission line
- d. Update on the CDBG project
- e. Update on the TDWB project

The City Engineer Toby Davis gave updates on item B, C, D, and E.

A motion to approve item A pay request in the amount of \$43,391.48 was made by Alderwoman Crews. The motion was seconded by Alderwoman Jircik, all were in favor and the motion carried.

A motion to approve the best bid for the replacement 2 breakers feeding the clarifier local panels was made by Mayor Pro Tem Henry. The motion was seconded by Alderwoman Jircik, all were in favor and the motion carried.

Mayor Sanders moved to item 3 consideration and possible action on citizen's agenda request:

- a. **Stephanie Welch** – Regarding the sewer adjustment that was given on August 14, 2017. Mrs. Welch was not present at the meeting, Mayor and Council informed City Secretary Harvill that the issue should not be placed back on the agenda.
- b. **Myra Norman/Bonnie McLaughlin** – Adjustment on sewer portion of bill to a water hose being left on during the storm and a connector that broke. If credit is approved the credit would be for \$597.81. A motion to approve the credit was made by Mayor Pro Tem Henry. The motion was seconded by Alderwoman Jircik, all were in favor and the motion carried.
- c. **Francis Fontenant** – Adjustment on sewer portion of bill due to water leak. If credit is approved the credit would be for \$64.88. A motion to approve the credit was made by Mayor Pro Henry. The motion was seconded by Alderwoman Jircik, all were in favor, with Alderman Thompson sustaining, the motion carried.
- d. **Tammy Hale** - A motion approving the road closure for the Veterans Day and Christmas Parade was made by Alderwoman Jircik. The motion was seconded by Alderwoman Crews all were in favor and the motion carried.
- e. **Monica Lester** – Adjustment on sewer portion of bill due to a water leak. If credit is approved the credit would be for \$236.35. A motion to approve the credit was made by Mayor Pro Tem Henry. The motion was seconded by Alderwoman Crews, all were in favor and the motion carried.
- f. **Earl North Jr** – Adjustment on sewer portion of bill due to a water leak. If credit is approved the credit would be for \$442.92. A motion to approve the credit was made by Mayor Pro Tem Henry. The motion was seconded by Alderwoman Jircik, all were in favor and the motion carried.
- g. **Bobby Hall**- Request road closures for the truck or treat for First Baptist Church. A motion approving the road closures was made by Alderman

Thompson. The motion was seconded by Alderwoman Crews, all were in favor and the motion carried.

- h. **Robbie King/Anahuac Chamber of Commerce** – Requesting to meet with the Mayor and City Council to discuss Texas Gatorfest. A motion to schedule the meeting for 5:00 p.m. on November 13, 2017 was made by Alderwoman Crews. The motion was seconded by Alderman Thompson, all were in favor and the motion carried.

Mayor Sanders moved to item 15 convene into closed session on the following:

- a. Pursuant to Open Meetings Act, Chapter 551, Section 551.074 to the Texas Government Code – for deliberation regarding personnel matters to discuss the employment, evaluation, reassignment, duties, discipline, or dismissal of the Code Enforcement Official Noemi Valencia.

A motion to convene into closed session was made by Alderman Thompson. The motion was seconded by Alderman Perry, all were in favor and the motion carried. Council convened into closed session at 6:54 p.m.

Council reconvened into open session at 7:17 p.m.

Mayor Sanders moved to item 16 Reconvene into open session and take any action, if necessary, on closed session items. No action was taken.

Mayor Sanders moved to item 4 consideration and possible action on compensatory for the employees that worked Hurricane Harvey. A motion to pay non-salary employees time and half for the hours worked during the hurricane was made by Alderwoman Jircik. The motion was seconded by Alderwoman Crews, all were in favor and the motion carried.

Mayor Sanders moved to item 5 consideration and possible action on Ordinance No. 2017-09-01. **AN ORDINANCE OF THE CITY OF ANAHUAC, TEXAS, AMENDING CHAPTER 91: ABANDONED AND JUNK MOTOR VEHICLES, SECTION 91.04 JUNK VEHICLES A PUBLIC NUISANCE.**

Council asked City Attorney Baker to review the ordinance and bring it back to the November 13, 2017 meeting.

Mayor Sanders moved to item 6 consideration and possible action on purchasing new desk/furniture for City Hall. A motion to approve a 3 desk at the price of \$319.00 each, filing cabinets, and metal shelves not to exceed \$3,000 total, until City Hall is rebuilt and at time new nice furniture can be purchased was made by Alderwoman Crews. The motion was seconded by Alderman Thompson, all were in favor and the motion carried.

Mayor Sanders moved to item 7 consideration and possible action on choosing two representatives for the Houston-Galveston Area Council 2018 General Assembly. A motion to appoint Alderwoman Jircik and Alderwoman Crews as

the City's representatives was made by Alderman Thompson. The motion was seconded by Alderman Perry, all were in favor and the motion carried.

Mayor Sanders moved to item 8 consideration and possible action on nominating board of directors for Chambers County Appraisal District. A motion to nominate Danny Thompson and Bill Stults was made by Alderwoman Crews. The motion was seconded by Alderwoman Jircik, all were in favor and the motion carried.

Mayor Sanders moved to item 9 consideration and possible action on sludge hauling. Council wants more information, to speak with Toby the City's engineer, and possibly get more quotes. No action was taken.

Mayor Sanders moved to item 10 consideration and possible action on hiring a temporary/part-time person to handle FEMA procedures. A motion to hire a temporary/part-time person at \$16.00 to \$17.00 per hour was made by Mayor Pro Tem Henry. The motion was seconded by Alderwoman Crews, all were in favor and the motion carried.

Mayor Sanders moved to item 11 consideration and possible action on procedure for Council to file charges on violation of any law. Alderman Thompson stated he felt City Council needed to be informed of violations happening with the City, he felt that police reports needed to be received for violations and that incident reports needed to be made. No action was taken

Mayor Sanders moved to item 12 consideration and possible action on hiring and firing employees. Council developed a subcommittee to review applications and then bring to City Council. A motion to appoint Alderman Thompson and Alderman Perry to the subcommittee for 6 months was made by Alderwoman Crews. The motion was seconded by Alderwoman Jircik, all were in favor and the motion carried.

Mayor Sanders moved to item 13 consideration and possible action on revising and enforcing the employee handbook. Alderman Thompson asked City Secretary Harvill if the employees signed anything acknowledging they had received a copy of the handbook, Mrs. Harvill informed him and the rest of Council that employees did sign a acknowledgement sheet that was placed in their personal file. No action was taken.

Mayor Sanders moved to item 14 consideration and possible action on a workshop to meet City employees and discuss procedures and handbook. No action taken.

Mayor Sanders moved to item 17 consent agenda

- a. Accounts Payable
- b. Approval of minutes from September 11, 2017, September 18, 2017, September 25, 2017, and October 2, 2017.

A motion to approve the consent items with the changes to accounts payables spreadsheet, (removing Ken Bays, and changing the Mayor Pro Tem) was made by Alderwoman Crews. The motion was seconded by Alderman Perry, all were in favor and the motion carried.

Mayor Sanders moved to item 18 consideration and possible action on department reports. A motion to approve the department reports was made by Mayor Pro Tem Henry. The motion was seconded by Alderman Thompson, all were in favor and the motion carried.

With no further business needed to be brought before the council Mayor Sanders moved to item 19 and regular meeting was adjourned at 8:51 p.m.

---

**Cheryl Sanders, Mayor  
City of Anahuac**

---

**Julie Harvill, City Secretary  
City of Anahuac**