



CITY OF ANAHUAC
Cheryl Sanders, Mayor

Charlie Henry, Position 1, Mayor Pro Tem
Janice Jircik, Position 2
Sean Perry, Position 3

Deidre Crews, Position 4
Danny Thompson, Position 5

City of Anahuac Agenda
Workshop @ 5:30 and Regular Meeting immediately following
Monday, May 14, 2018
Council Chambers
City Hall, 501 Miller Street, Anahuac, TX 77514

CALL TO ORDER

INVOCATION AND PLEDGE

U. S. FLAG

Texas Flag: Honor the Texas Flag. I pledge allegiance to thee, Texas, one state, under God, one, and indivisible.

WORKSHOP

1. Oral presentation from Engineer Firms that submitted a RFQ for flood recovery.
2. Discuss accounting/bookkeeping proposal received.
3. Discuss janitorial services proposal received.
4. Discuss personnel matters.
5. Review future land use map and annexation map.
6. Discuss any other City business that might need to be brought before Council.

REGULAR MEETING

1. Administer the Oath of Office for the following:
 - a. Cheryl Bagwell Sanders – Mayor
 - b. Deidre Crews – Alderwoman Position 4
 - c. Danny Thompson – Alderman Position 5
2. Consideration and possible action on choosing a new Mayor Pro Tem.
3. Comments from Audience – Speakers must sign in with the City Secretary to speak. There is a 3 minute time limit. At this time, any person with business before the Council not scheduled on the agenda may speak to Council. No formal action can be taken on these items at this meeting
4. Consideration and possible action on draft audit report for fiscal year 2016.
5. Consideration and possible action on City Water Plant Project, City Sewer Projects, CDBG Project NO. 7216009, and TWDB Projects and related engineering matters, including but not limited to the following:

- a. Engineer status report on Contract A – water treatment plant rehabilitation
 - b. Engineer status report on Contract B – raw water pond and transmission line
 - c. Update on the CDBG project # 7216009
 - d. Pay Request # 4 for CDBG Project # 7216009 in the amount of \$30,034.40
 - e. Certificate of Construction Completion (COCC) for the CDBG Project # 7216009
 - f. General Contractor's Affidavit of All Bills Paid and Release of Liens
 - g. Update on the TWDB project
6. Consideration and possible action on choosing one of the Engineering Firm that submitted RFQ's
 - a. LJA Engineering
 - b. IDS Engineering Group
 - c. Kimley Horn
 7. Consideration and possible action on citizen agenda request:
 - a. **Eric & Azeneth DeLeon** – Discuss restrictions on zone 3 for mobile homes.
 - b. **Jerry Rainwater** – Requesting adjustment off sewer portion of water bill due to a water leak.
 8. Consideration and possible action on assigning two new Council members to the hiring committee for the next 6 months.
 9. Consideration and possible action on awarding the following RFP's:
 - a. Request for Proposal for Janitorial Services for City Hall
 - b. Request for Proposal for Bookkeeping/Accounting Services
 10. Consideration and possible action on proposal from iWorQ Community Development & Public Works Software.
 11. Consideration and possible action on purchasing vehicles.
 12. Consideration and possible action on staying with TWIA for wind insurance or switching to Weston Insurance Company.
 13. Consideration and possible action on placing a power pole and street light at the corner of Ross Sterling (563) and Sullivan Street.
 14. Consideration and possible action on closing the West end of Main Street during the boat ramp construction.
 15. Convene into closed session.
 - a. Pursuant to Open Meetings Act, Chapter 551, Section 551.071 of the Texas Government Code – Consultations with Attorney; regarding pending/possible Litigation.
 - b. Pursuant to Open Meetings Act, Chapter 551, Section 551.072 of the Texas Government Code – deliberation regarding real property
 - c. Pursuant to Open Meetings Act, Chapter 551, Section 551.074 of the Texas Government Code – for deliberation regarding personnel matters to discuss the employment, evaluation, reassignment, duties, discipline, or dismissal of City Administrator.
 - d. Pursuant to Open Meetings Act, Chapter 551, Section 551.074 of the Texas Government Code – for deliberation regarding personnel matters to discuss the employment, evaluation, reassignment, duties, discipline, or dismissal of Water/Wastewater Operator Sidney Bradley.
 - e. Pursuant to Open Meetings Act, Chapter 551, Section 551.074 of the Texas Government Code – for deliberation regarding personnel matters to discuss the employment, evaluation, reassignment, duties, discipline, or dismissal of Water Operator Jason Davis.
 - f. Pursuant to Open Meetings Act, Chapter 551, Section 551.074 of the Texas Government Code – for deliberation regarding personnel matters to discuss the

employment, evaluation, reassignment, duties, discipline, or dismissal of City Secretary Julie Harvill.

16. Reconvene into open session, and take any action, if necessary, on closed session items.

17. Consent Agenda

Approved by on motion with no discussion

- a. Accounts payables
- b. Bookkeepers Reports from May 2018
- c. Approval of minutes from April 9, 2018, and April 21, 2018
- d. Ordinance No. 2018-05-01 – **AN ORDINANCE SUSPENDING THE RATES PROPOSED BY CENTERPOINT ENERGY RESOURCES CORP.**
- e. Ordinance No. 2018-05-02 – **AN ORDINANCE AMENDING CHAPTER 51 TO ADD NEW SECTION 51.111 AUTHORITY TO WRITE OFF UNCOLLECTIBLE DEBT.**
- f. Ordinance No. 2018-05-03 – **AN ORDINANCE AMENDING CHAPTER 52 SECTION 52.01 SANITARY SEWER CONNECTION REQUIRED.**
- g. Ordinance No. 2015-05-04 – **AN ORDINANCE AMENDING CHAPTER 51**
- h. Proposal for agreement with Anthony E. Bennett, RS to provide consultation services relating to, but not limited to, water quality and drinking water regulatory issues as requests by the City.
- i. Purchasing equipment from David Williams for the City Shop

18. Consideration and possible action on department reports.

- a. Mayor (Verbal)
- b. Council Members (Verbal)
- c. City Attorney
- d. City Secretary (Written)
 - Check register
 - Fuel Report
- e. Utility Billing (Written)
 - Utility Account History Report
 - Water Purchase and Sales Report
- f. Code Enforcement (Written)
 - Code Enforcement Report

19. Adjournment

"The City Council for the City of Anahuac, Texas reserves the right to adjourn into Closed Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney); 551.072 (Deliberation about Real Property); 551.073 (Deliberation about gifts and donation); 551.074 (Personnel Matters); 551.076 (Deliberation about Security Devices); and 551.087 (Economic Development)."

REASONABLE ACCOMMODATION FOR THE DISABLED ATTENDING THIS MEETING WILL BE AVAILABLE; DISABLED PERSONS IN NEED OF SPECIAL ASSISTANCE AT THE MEETING SHOULD CONTACT THE CITY SECRETARY AT (409) 267-6681.

I, Julie Harvill, City Secretary, do hereby certify that a copy of the May 14, 2018 City Council Agenda was posted to the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.anahuac.us, in compliance with Chapter 551, Texas Government Code by 4:00 PM on May 11, 2018.


Julie Harvill, City Secretary

Removed By: _____ Removed On: _____