

REGULAR MEETING
Monday, April 8, 2019
6:30 p.m.

A Regular Meeting of the Anahuac City Council was held in the Council Chambers of Anahuac City Hall located at 501 Miller Street, Anahuac, Texas on Monday, April 8, 2019 at the above noted time.

There were present:

Cheryl Sanders	Mayor
Charlie Henry	Mayor Pro Tem, Position 1
Janice Jircik	Aldерwoman Position 2
Sean Perry	Alderman Position 3
Deidre Crews	Aldерwoman Position 4
Danny Thompson	Alderman
Richard Baker	City Attorney
William Grigsby	City Administrator
Kaitlin Sanders	Assistant City Secretary
Cort Fyvie	Public Works Director

Those not present:

Richard Ferguson	City Attorney
Julie Harvill	City Secretary

Guests:

Toby Davis	LJA Engineering
Melissa Prentice	BayArea Turning Point
Beth Till	BayArea Turning Point
Gilfred Boullin	Citizen
Matt Hollis	The Baytown Sun
Leigh Ann Fry	BayArea Turning Point
Angela Corns	BayArea Turning Point
Sue Hawthorne	The Progress

REGULAR MEETING

Mayor Sanders called the regular meeting to order at 6:30 p.m. Mayor Pro Tem Henry led the invocation and Alderman Perry led the pledges.

Mayor Sanders moved to item 1 proclamation – Mayor Sanders presented Melissa Prentice of BayArea Turning Point with a proclamation declaring April 2019 as Sexual Assault Awareness Month in the City of Anahuac.

Mayor Sanders moved to item 2 comments from audience. No one signed up to speak.

Mayor Sanders moved to item 3 consideration and possible action on the 2018 audit report. Albert Garcia with Start, Garcia, & Stanley, LLC presented the

final copy of the audit to council. A motion to approve the audit was made by Alderwoman Jircik. The motion was seconded by Alderman Perry, all were in favor and the motion carried.

Mayor Sanders moved item 4 consideration and possible action on adopting the zoning map. Council wants to schedule a workshop before next meeting.

Mayor Sanders moved item 5 consideration and possible action on City Water Plant Project, City Sewer Projects, TWDB projects and related engineering matters, including but not limited to the following:

- a. Engineer status report on DWSRF Water System Improvement Project with TWDB
- b. Engineer status report on CWSRF Sanitary Sewer System Improvement Project with TWDB
- c. Engineer status report on City Hall Rehabilitation Project
- d. Engineer discussion on generator replacement for water plant to include the escrow agreement with BOK and the Principal Forgiveness Agreement Drinking Water State Revolving Fund with TWDB
- e. Engineer status report on the EDA Grant
- f. Pay request #4 for the elevated storage tank project in the amount of \$60,480.00 to CTEX Construction Services, LLC
- g. Pay request # 1 for the hydro excavation project in the amount of \$14,356.76 to Qualawash Holdings, LLC.
- h. Recommendation of awarding the Lift Station Rehabilitation Project TWDB. 73736

The City Engineer Toby Davis gave updates on item A,B, C, D and E.

A motion to approve item f pay request # 4 for CTEX in the amount of \$60,480.00 was made by Alderman Thompson. The motion was seconded by Alderwoman Crews, all were in favor and the motion carried.

A motion to approve g pay request # 1 for Qualawash Holdings, LLC in the amount of \$14,536.76 was made by Alderman Perry. The motion was seconded by Mayor Pro Tem Henry, all were in favor and the motion carried.

A motion to award the Lift Station Rehabilitation Project TWDB No. 73736 to Placo was made by Alderwoman Crews. The motion was seconded by Alderman Thompson, all were in favor and the motion carried.

Mayor Sanders moved to item 6 consideration and possible action on the TWDB Drinking Water State Revolving Fund Hurricane Harvey Disaster Relief Program matters, including but not limited to the following:

- a. Closing documents from U. S. Capital Advisors
- b. Agreement with U. S. Capital Advisors

City Administrator Grigsby expressed to Council that this item was approved at the last meeting giving him the authority to sign and did not need a motion.

Mayor Sanders moved to item 7 consideration and possible action on citizen agenda request:

- a. **Manton & Linda Stewart** – Requesting an adjustment to the sewer portion of their bill due to a water leak. A motion to approve the credit in the amount of \$38.43 was made by Alderman Thompson. The motion was seconded by Alderman Perry, all were in favor and the motion carried.

Mayor Sanders moved to item 8 consideration and possible action on revising the City's Purchasing Policy. City Administrator Grigsby explained to the Council he had no revisions to present that he only wanted to get clarification on where the discretion ends as day to day managers of City business and where the Council begins (ie cost limits, budget items, etc). Mr. Grigsby asked if an item is approved in the budget does it still need to come before City Council for approval. Mayor Sanders said she thought yes it should because the budget was just a guideline for the City to stay within and just because it was budgeted didn't mean we could just go out and purchase it because budgets change. Alderwoman Crews also stated she thought the limits need to stay in place and the policy should be followed as well.

Mayor Sanders moved to item 9 consideration and possible action on employee handbook. Council still wants to review the handbook more before approving. Alderwoman Crews suggested Alderwoman Jircik reviewing it and working with Mr. Grigsby to make final changes to present to Council.

Mayor Sanders moved to item 10 consideration and possible action on agreement with Chambers County Mosquito Control. A motion to approve the agreement was made by Alderman Thompson. The motion was seconded by Alderwoman Jircik, all were in favor and the motion carried.

Mayor Sanders moved to item 11 consideration and possible action on purchasing a new lawn mower. A motion to purchase the mower from Big Red's was made by Alderwoman Crews. The motion was seconded by Mayor Pro Tem Henry, all were in favor and the motion carried.

Mayor Sanders moved to item 12 consideration and possible action on drainage within the City limits. Mayor Sanders expressed she placed this on the agenda for Council to start considering ways to improve the drainage issues in the City. Mayor Sanders also informed Council that the money the County was getting from Hurricane Harvey that was intended for the drainage issues on the North side, was now going to Trinity Bay Conservation District for a project.

Mayor Sander moved to item 13 convene into executive session:

- a. Pursuant to Open Meetings Act, Chapter 551, Section 551.074 of the Texas Government Code – for deliberation regarding personnel matters to discuss the employment, evaluation, reassignment, duties, discipline, or dismissal of William Grigsby – City Administrator.

A motion to go into executive session was made by Alderman Thompson. The motion was seconded by Alderwoman Jircik, Council convened into executive session @ 7:30 p.m.

Mayor Sanders moved to item 14 consideration and possible action to reconvene into open session and take action, if necessary on closed session items.

Council reconvened back into open session at 8:30 p.m. No action was taken.

Mayor Sanders moved to item 15 consent agenda

- a. Accounts Payable
- b. Bookkeepers reports from February 2019
- c. Approval of minutes March 11, 2019 regular meeting and March 18, 2019 workshop
- d. Ordinance No. 2019-04-01 – **ORDINANCE OF THE CITY OF ANAHUAC, TEXAS SUSPENDING THE RATES PROPOSED BY CENTERPOINT ENERGY RESOURCES COP. d/b/a CENTERPOINT ENERGY ENREX AND CENTERPOINT ENERGY TEXAS GAS**

A motion was made to approve the consent items was made by Alderman Perry. The motion was seconded by Alderwoman Jircik, all were in favor and the motion carried.

Mayor Sanders moved to item 16 consideration and possible action on department reports. The reports were presented to the City Council

With no further business needed to be brought before the council Mayor Sanders moved to item 17. The meeting was adjourned at 8:45 p.m.

**Cheryl Sanders, Mayor
City of Anahuac**

**Julie Harvill, City Secretary
City of Anahuac**